



SDDA

STOCKBRIDGE DOWNTOWN DEVELOPMENT AUTHORITY

Special Meeting ~222 Western Avenue ~
Heritage Elementary Cafeteria
Tuesday, September 16, 2008 ~ 7:00 PM
"Unapproved" Minutes

7:20 CALL TO ORDER BY CHAIR DR. ANNE HALE ~

- **ROLL CALL TAKEN - Present:** Chair Dr. Anne Hale, Secretary Annabell Howard, Treasurer Scott Spadafore; Members Russell Mackinder, Doug Mills, Tom Lovachis; SDDA Executive Director Marcus McKissic, Clerk Linda Dancer; Attorney John Gormley, Village Manager Daniel Dancer. **Absent:** Vice-Chair Jody Leatherberry; Member Matt Severson, Kris Lauckner. Also present interested citizens.
- **PLEDGE OF ALLEGIANCE**
- **APPROVAL OF AGENDA – Motion** Annabell Howard, **support** Scott Spadafore to approve agenda – discussion; **verbal motion carries.**
- **APPROVAL OF REGULAR-SPECIAL MEETING MINUTES –**
 - a) **Motion** Russell Mackinder, **support** Annabell Howard to approve the regular minutes of July 17, 2008 – discussion; **verbal motion carries.**
 - b) **Motion** Russell Mackinder, **support** Scott Spadafore to approve special meeting minutes August 6, 2008 – **verbal motion carried.**

FINANCIAL/TREASURER'S REPORT ~

- **Motion** Russell Mackinder, **support** Annabell Howard to pay bills in the amount of \$65,073.05– discussion; **verbal motion carries.**

COMMITTEE REPORTS ~

- Special Assistance – Sherrill Rodriquez from Red Sky requesting assistance for completing her brick fence.

PUBLIC COMMENT ~

- **Robin Cox** ~ Wish to purchase property and open small business. Direction as to a available grants, SDDA assistance or guidance. Refer this request and Sherrill Rodriquez request to committee.

CORRESPONDENCE ~None

REPORT OF VILLAGE COUNCIL MEETING ~

- **Russell Mackinder** - Updates on Village Meeting September 2, 2008.

OLD BUSINESS

1. **Marcus McKissic ~ Employment Agreement:** Direct employment through the Village and under the direct supervision of the Village Manager. Any conflict would result back to the Village Manager – this was so he did not have a volunteer supervisor but does give him someone in his corner should there be some discretion. Part time status up to 32 hours if needed – work hours scheduled T-W-Th 8 hour days giving the opportunity to work up to 32 hours.

Motion Scott Spadafore, **support** Russell Mackinder to accept the employment agreement – discussion; **Roll Call Vote: Yeas** – Scott Spadafore, Tom Lovachis, Doug Mills, Annabell Howard, Russell Mackinder, Anne Hale; **Nays** – None; **Absent** - Kris Lauckner, Matt Severson, Jody Leatherberry. **Roll Call pass 6-0.**

2. **Update – Board Position** ~ Matt Severson does not meet the criteria for being a Director on the SDDA. Requesting a letter be drafted requesting his resignation. Would like to move forward and see the board open the seat for someone who will be active. If he does not submit his resignation, steps will be put into place for the Village Council to move forward on his removal.

Motion Scott Spadafore, **support** Annabell Howard to move forward with letter requesting letter of resignation to Matt Severson – discussion; **verbal motion carried.**

Jody Leatherberry is looking at his place on the board and will notify this board within the next month.

3. **Summertime on the Square** ~ Goal is to move this event to the Chamber to pick up next year. Possibility of keeping the movies going throughout the winter months.

NEW BUSINESS –

1. **New Meeting Location** ~ Scheduling difficulties with the Township and heating/cooling issues for the public to be able to hear. Starting next month, the meetings will move to Heritage Library. Expectation is to remain here for awhile.
2. **Sprinkler Bid Town Square** ~ Bid placed to insert a small hose right along lamp post, which ties in with the sprinkler system and will automatically water the flower baskets every morning at 2 a.m. \$2,000 for sprinkling system. SDDA will continue to water through the Village DPW.
3. **Bridge in Chelsea** ~ Recommend members stopping at the park (next to Lane's Veterinary Clinic in Chelsea) and look at the newly constructed foot bridge.
4. **New Project ~ Sidewalk, Bridge and Engineering:** Discussed hiring an engineering firm and moving forward on the project to create a walkable community. Consensus for Marcus to contact Desine Inc and Stantec for hourly rates and should also start moving towards applying for the 2009-2010 matching grant from the Department of Transportation for sidewalks. Members need to bring forward their project list priorities to the next meeting.

PUBLIC COMMENT – None

SDDA ATTORNEY - Nothing further

ADJOURNMENT: Motion Scott Spadafore, **support** Russell Mackinder to adjourn.

Meeting closed 9:40 p.m.

Linda Dancer, Recorder
Annabell Howard, Secretary