

# Stockbridge Downtown Development Authority

305 E. Elizabeth St., Room #112

February 27, 2020 at 5:45pm

## UNAPPROVED Minutes

1. Meeting called to order by Chair Anderson at 5:45pm.

➤ **Roll Call** -

Present: Jon Fillmore  
Daryl Anderson  
Geri Uihlein  
Judy Cook  
Molly Howlett  
Naomi Carson  
Ed Wetherell

Absent: Mandy Urquhart  
Rebecca Dunne (resigned)

Also Present: Debbie Nogle, Village Clerk;  
John Gormley, Village Attorney

2. **PLEDGE OF ALLIGENCE**

3. **APPROVAL OF AGENDA**

MOTION by Howlett, SUPPORTED by G. Uihlein, APPROVED; the Downtown Development Authority Meeting Agenda for February 27, 2020 as amended;

New Business: e. Presentation, f. Authorization – Budget FY2020-21, g. DDA Attorney, h. Account Information, i. Community Business Parking Concerns, j. Revenue Sharing Agreement k. Senior Center Discussion, l. Treasurer election.

Motion carried with unanimous ayes.

4. **APPROVAL OF MINUTES**

MOTION by Howlett, SUPPORTED by G. Uihlein, APPROVED; the Downtown Development Authority Meeting minutes for January 23, 2020 as presented by Clerk Nogle.

Motion carried with unanimous ayes.

5. Chair Anderson Opened Informational Meeting  
Chair Anderson Closed Informational Meeting

6. **APPROVAL OF FINANCES**

MOTION by Uihlein SUPPORTED by Fillmore, APPROVED; the Downtown Development Authority Finances for February 2020 financials as presented by Fillmore.

**Check Number 2151-Everlasting Impressions-\$127.20**

**Check Number 2152-Gormley & Johnson Law Office-\$1,361.44**

**TOTAL PAID AS OF 2/29/2020= \$1,488.64**

AYES: Fillmore, Howlett, Carson, G. Uihlein, Wetherell, Cook, Anderson

NAYES: None

ABSENT: Dunne, Urquhart

MOTION PASSED

**PUBLIC COMMENT**- None

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7. **UNFINISHED BUSINESS**

Chair Anderson would like to keep meetings to 1 ½ hours. Board agreed.

Rules and Procedures

MOTION by G. Uihlein, SUPPORTED by Howlett, APPROVED; the Stockbridge Downtown Development Authority Rules and Procedures as amended.

Motion carried with unanimous ayes

Purchasing Policy

MOTION by Howlett, SUPPORTED by G. Uihlein, APPROVED; the Purchasing Policy as amended.

Motion carried with unanimously ayes.

Credit Card Policy

MOTION by G. Uihlein, SUPPORTED by Howlett, APPROVED; the Credit Card Policy as presented by Chair Anderson.

Motion carried with unanimously ayes.

Credit Card Policy

MOTION by G. Uihlein, SUPPORTED by Howlett, APPROVED; to obtain a Credit Card and require that the card be signed out and kept by the Village Clerk.

Motion carried with unanimously ayes.

Howlett left the meeting at 7:28pm.

Ed Wetherell Statue Presentation

MOTION by Carson, SUPPORTED by G. Uihlein, APPROVED; to pledge \$3,000 toward the purchase of Memorial Statue as presented by Ed Wetherell; subject to an amendment and council approval.

Motion carried unanimously

**PUBLIC COMMENT**

None

**ADIOURNMENT**

MOTION by Carson, SUPPORTED by G. Uihlein to adjourn at 7:36pm.

Motion carried with unanimous ayes

Respectfully submitted:

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Debbie Nogle  
Village Clerk