

Stockbridge Downtown Development Authority
305 E. Elizabeth St., Library for air conditioning
August 3, 2016 at 5:45
Minutes

1. Meeting called to order by Chair Lantis at 5:50 p.m.

ROLL CALL:

Present:

CG Lantis
Thomas Wallace
Jon Fillmore
Rebecca Dunne
Daryl Anderson
Teresa Miller

Absent:

Chris Pelton

2. **PLEDGE OF ALLIEGENCE**

3. **APPROVAL OF AGENDA**

MOTION by Anderson SUPPORTED by Dunne to approve the Meeting agenda of August 3, 2016 as amended: add New Business Tennis Courts, Old Business Lights, remove Bid Openings 2-4. Motion carried with unanimous ayes.

4. **MINUTES**

MOTION by Dunne SUPPORTED by Lantis, APPROVED; the minutes of June 23, 2016; as presented.

5. **FINANCIAL REPORTS**

MOTION by Miller SUPPORTED by Anderson, APPROVED; the Financial Reports as amended in the amount of \$5,310.15 to be paid; as the Stockbridge Community Schools was already paid.

AYES: Fillmore, Miller, Dunne, Anderson, Wallace, Lantis

NAYES: None

ABSENT: Pelton

MOTION PASSED

6. **NEW BUSINESS**

a. **Purchasing Policy**

MOTION by Miller SUPPORTED by Dunne; APPROVED as amended:

II. Purchasing add to d) item i) Expenditures over \$35,000 require that the bid procedure be followed below. III. Bid Procedure a) A notice inviting bids shall be published in a local publication at least ten days preceding the date set for receipt of the bids (s added) for expenditures greater than \$35,000 and up. (add the following section) If one bid is received the DDA has the right to accept or reject among the bids submitted because expenditures of \$35,000 require local publication in more than one publication, one time per week, for a minimum of two weeks. IV. Award of Contract and Rejection of Bid, C), correct spelling of with in second to last phrase

AYES: Fillmore, Miller, Dunne, Anderson, Wallace, Lantis

NAYES: None

ABSENT: Pelton

MOTION PASSED

b. **Memorial Par Problems/Repairs**

Board Comment: Cracks in asphalt surface need to be repaired, horse shoe pit needs to be maintained, grass and weeds need to be kept out of the track and volleyball courts. Dunne and Lantis are making Memorial Park a bit of a pet project and spending their own time working on it.

To address the community identified need of play structures for a variety of age groups, Dunne is researching an obstacle course with a company called Game Time. Grant opportunities and community sponsorship may be accessed to help fund the potential future project. The project is in the investigation stage.

c. **Tennis Courts**

Anderson address concern that the Tennis courts be built according to design specifications regarding the excavation and preparation of the soil over which the tennis courts are to be built. Dunne assured Anderson these concerns are addressed in the specifications submitted with the bids. Anderson will review the bids and would like to be present during the start of construction.

7. **OLD BUSINESS**

a. **Water & Sewer Requirements – Phase II Land** –*Dan Cabage, Fleis and Vanderbrink Engineering*

Due to a lack of easement between McDonald's and the adjacent property owner, it is necessary that the line runs down 52 and turn and goes down Green Road. There may be additional cost involved but is not thought to exceed the upper limit that was placed on the project.

b. **Memorial Park Repair Update**

Covered Under New Business

c. **DDA Banners**

Flag issue has been resolved. Dunne continuing to investigate banners and hopes to have the issue resolved by the next meeting so that they can be installed by Labor day.

Lighting – As our light in the TIFF area need replacing, they should be replaced with LED lights. We need to find out if we can have a service contract jointly with the village with Consumers. Or, if we hire a local contractor to replace them. Dunne will be investigating the issue with Consumers.

8. **ADJOURNMENT**

MOTION by Lantis SUPPORTED by Miller to adjourn at 8:00pm.

Motion Carried with unanimous ayes

Respectfully submitted:

Teresa Miller
Secretary