

STOCKBRIDGE DOWNTOWN DEVELOPMENT AUTHORITY
Regular Meeting Minutes – 115 East Elizabeth Street – Council Room
Thursday, March 15, 2007 – 7:00 pm
Minutes

7:00 CALL TO ORDER BY CHAIR JODY LEATHERBERRY

- **ROLL CALL**

Present: President Jody Leatherberry, Secretary Tom Lovachis, Treasurer Scott Spadafore; Directors Annabell Howard, Doug Mills, Matt Severson Village President Tom Ford **Absent:** ~~Ann~~ Anne Hale
Also present interested citizens

- **PLEDGE OF ALLEGIANCE**

- **APPROVAL OF AGENDA – Motion** Annabell Howard, **support** Tom Ford to approve the agenda as printed – no discussion; verbal motion carried.

- **MINUTES OF FEBRUARY 15, 2007 - Motion** Annabell Howard, **support** Matt Severson to accept minutes of February 15, 2007 as amended – discussion; verbal motion carried.

FINANCIAL/TREASURER’S REPORT

- **Invoices - Motion** Tom Ford, **second** Matt Severson to accept the Financial Report as presented and pay invoices in the amount of \$18,078.92 – discussion.
- **Treasurer’s Report** - Reviewed and discussed new format.

COMMITTEE REPORTS

- **Executive** – Did not meet
- **Assistance & Special Requests** – Did not meet
- **Land & Construction** – Did not meet
- **Parking Lot & Improvements** – Did not meet
- **Parks & Recreation** – Did not meet

PUBLIC COMMENT –

- Sam Morenci Mocerri– Village Code Enforcement Officer: Reviewed parking proposals for the downtown district. Also, encouraged DDA to work with Council on reviewing the current sign ordinance.
- Krissy Minix – Minix Printing: Discussed letter addressed to DDA regarding Minix Printing property for sale.

CORRESPONDANCE – Reviewed and discussed.

VILLAGE COUNCIL REPORT – Tom Ford reported on new business items being discussed at Council meeting; Budget for council will be set at a special meeting on Monday, Separation Agreement reached with Denise Koning – also discussed disparagement clause in agreement, work on going with joint inspection services with the Township, new planning/zoning commission has been formed and meeting, waiting response from F&V on office renovations.

OLD BUSINESS –

- **Repayment of Over capture** – Reviewed and discussed
- **Roger Mack Opinion** – Members reviewed letter. Discussed amending the 07/08 budget. Reviewed priority list and agreed the following committees would meet and return workable updates to next month's meeting:

- **Short term/immediate:** **a)** Streetscape, lighting and signage at entrances of town, signage throughout community, parking lots and parks; **b)** sidewalks south end of M-52/M-106; **c)** pedestrian bridge across Portage Creek at M-52; **d)** festive decorations, downtown trees maintained, **e)** Village facilities and Township Hall elevator; **f)** demographics for local/regional area for attracting new business and helping existing businesses expand; **g)** band shell or amphitheater area for performances in park.

Jody will contact F&V for a plan to present at the next DDA meeting on the cost of items a, b & c. John Gormley will research possibilities of DDA assisting the Village and Township. Scott Spadafore will research and bring back contact for item f. Matt Severson and Tom Ford will work on item g.

- **Short to mid term:** Parking lot expansions east of Center Street and Post Office area
- **Mid to long term:** **a)** Define usage criteria for Industrial Park/Commerce Park, re-examine covenants, develop new marking plan; **b)** Walking path to connect Lakeland Trail to wrap around community and schools

Doug Mills will work with committee on item a.

Motion Jody Leatherberry, **support** Scott Spadafore to add line to budget which reflects \$113,914.47 and apportion \$10,000 to Parks and Rec and add \$85,025.47 to Infrastructure to balance the projected 07/08 budget – discussion; verbal motion carried.

OLD BUSINESS *(Continued)*

- **Administrative Options** – Will continue to operate with the assistance of the Village Treasurer Beth Flynn and Temporary Clerk Linda Dancer.

Motion Tom Lovachis, **support** Tom Ford to add closed session to next month's agenda – discussion; verbal motion carried.

NEW BUSINESS

- **SAESA** – Stockbridge Area Emergency Service Agency is still interested in the front lot(s) of the Industrial Park on Bird Drive. Board recommends Executive Board research for more information regarding request.
- **Board Terms** – Commented on members terms expiring and whether they have interest in being reappointed. Executive Board seats will be voted on at the next DDA meeting.
- **Chamber of Commerce** – Requesting advertising support for "A Day in the Village". Board would like to see a representative at the next meeting to discussion Chamber's advertising options.

Motion Doug Mills, **support** Matt Severson to table request and bring back under Old Business for next month's meeting – discussion; verbal motion carried.

PUBLIC COMMENT – None

SDDA ATTORNEY – None

9:17 **ADJOURNMENT** – **Motion** Scott Spadafore, **support** Tom Ford to adjourn; verbal motion carried.

Respectfully submitted,
Linda Dancer, Clerk

Tom Lovachis, Secretary