



SDDA
Stockbridge Downtown Development Authority
210 Wood St. ~ Village Office: 517-851-7435
Thursday, July 25, 2013 5:45 pm
Unapproved Minutes

7:00 CALL TO ORDER – C.G. Lantis

- **Roll Call – Present:** C.G. Lantis, Marcy Tracy, Heath Corey, Jon Fillmore, Daryl Anderson, Tom Wallace, Rebecca Dunn and Mark Shepherd
Absent: Susanne Tappan, and
Also present: Linda Kingston, Clerk, John Gormley, Attorney and Fred Dillingham.
- **Pledge of Allegiance**
- **Approval of agenda – Motion** to approve the agenda as amended, adding 5 to new business, Municipal Parking lots.
Moved by C.G. Lantis, **second:** Mark Shepherd, Motion carried
- **Approval of Minutes – Motion** to approve of June 20, 2013 meeting minutes as presented.
Moved by C.G. Lantis, **second:** Mark Shepherd, Motion carried

FINANCIAL/TREASURERS REPORT

- **Accounts Payable**
Accounts payable for \$11,858.14
Motion to approve the bills as presented
Moved by C.G., **second:** Mark Shepherd.
Marcy Tracy, Jon Fillmore, Daryl Anderson, Tom Wallace and Mark Shepherd, Heath Corey, Rebecca Dunn, and C.G. Lantis, all voted to approve. No nays. Motion carried.

Treasurer, Daryl Anderson reported on the Loan Program being dormant for 3 years. The members agreed to look into eliminating this plan and replacing with a plan that would actively pursue and promote businesses to the downtown district.

COMMITTEE REPORTS

- None

PUBLIC COMMENT

- None

COMMUNICATION

- None

OLD BUSINESS

- Runciman driveway easement-tabled to after New Business to verify Runciman agreement completion date.
Moved by C.G. Lantis, **second:** Rebecca Dunn, Motion carried

- Stockbridge Covenants- CG reported that Gormley sent out letters to property/parcel owners.

NEW BUSINESS

- Open DDA Seat- reviewed seat requirements. Members agree to actively advertise.
Motion to advertise DDA seat in newspaper.
Moved by D. Anderson, **second:** C.G. Lantis, Motion rescinded.
- **Motion** to approve Rule of Procedure as amended.
Moved by D. Anderson, **second:** C.G. Lantis, Motion carried.
- Tap fees- discussion that Council will need to review.
- **Motion** to approve conducting an Annual Flag Inspection and replacing any American Flags Downtown as needed, and purchase replacement Flags immediately.
Moved by C.G. Lantis, **second:** Rebecca Dunn
Marcy Tracy, Jon Fillmore, Daryl Anderson, Tom Wallace and Mark Shepherd, Heath Corey, Rebecca Dunn, and C.G. Lantis, all voted to approve. No nays. Motion carried
- **Motion** to approve bid amount of \$12,962.00 to J. Cavanaugh for the construction of the Runciman driveway easement by required completion date November 1, 2013.
Moved by C.G. Lantis, **second:** Daryl Anderson.
Marcy Tracy, Jon Fillmore, Daryl Anderson, Tom Wallace and Mark Shepherd, Heath Corey, Rebecca Dunn, and C.G. Lantis, all voted to approve. No nays. Motion carried
- Municipal Parking lot – H. Corey presented need for repair and resurfacing lots. Will research estimates for cost to repair lots. Review DDA plans next month. Suggested MML for potential DDA speakers and training presentations.

PUBLIC COMMENT

- D. Marshall spoke about downtown business.
- D. Mills spoke on Village history,

MEETING ADJOURNED

- **Motion** to adjourn at 7:31 p.m.
Moved by C.G. Lantis, **second:** Jon Fillmore, Motion carried

Board Approval:

Respectfully submitted:

Linda Kingston