



Stockbridge Downtown Development Authority

**MEETING AGENDA**

305 W Elizabeth Street, Room #112

Thursday, August 26, 2021 5:45pm

**CALL TO ORDER**

- Roll Call
- Pledge of Allegiance
- Approval of Meeting Agenda – August 26, 2021
- Approval of the Minutes from –August 11, 2021
- **FINANCIALS:**
  - a. Check register for the Month
  - b. Balance Sheet for period ending July/August 2021
  - c. Bank statement showing deposits for July/August 2021

**PUBLIC COMMENT**

**COMMITTEE REPORTS:**

- ❖ Michigan Main Street
  - ◆ Banners
  - ◆ Stockbridge Downtown Beautification Project
- ❖ Stockbridge Sidewalk Sale
- ❖ Budget Committee

**UNFINISHED BUSINESS**

- a. Progressive Pump Tracks – Welcome Guest Dan Closser
- b. Status of Vacant Land Transfer
- c. Gaga Ball – Erin Clifton
- d. Alley way - Arts
- e. Fire Hydrants Update
- f. Brochure – Total Local
- g. Follow-up on Social -Media

**NEW BUSINESS**

- a. PTO and Pole Decoration
- b. Banners to Support Businesses

**PUBLIC COMMENT**

**BOARD MEMER COMMENTS**

**NEXT MEETING** Next meeting be held September 3, 2021.

**ADJOURNMENT**



Stockbridge Downtown Development Authority  
MEETING MINUTES  
305 W Elizabeth Street, Room #112  
Thursday, July 22, 2021, 5:45pm TO 7:15 p.m.

**CALL TO ORDER**

- Roll Call 5:45 p.m.  
Present: Gerrie Uline, Daryl Anderson, Molly Howlett, Judy Cook, Jon Filmore, Absent Mellisa Powers – Taylor until 6:14p.m. and Susan Pidd until 6:45 p.m. and Stephanie Dunn
- Motion to accept resignation of Naomi Carson by Molly, Seconded by Geri all yeas no assent
- Motion to accept resignation for Daryl Anderson as Chair Position by Molly Seconded by Geri all yeas no assent
- Welcome New DDA Board Member Mellisa Powers-Taylor. Approval of Meeting Agenda – July 22, 2021 motion made by Molly second Jon. all yeas no assent
- Approval of the Minutes from – May 27th, 2021, motion Molly second Geri all yeas no assent
- Appointment of New Chair recommendation by Daryl to appoint Geri as new chair all yeas no assent for chair, Vice Chair, recommendation by Jon to appoint Daryl as vice chair recommendation by Molly second Geri to point Daryl as Secretary all yeas no assent. Motion by Moly to appoint Daryl as Vice chair and as Secretary all yeas, no assent
- **FINANCIALS:**
  - a. Check register for the Month Motion by Geri, support Molly roll call all yeas no assent. Geri shows new SDDA Accreditation sponsorship banner everyone liked it.
  - b. Balance Sheet for period ending June/July 2021, Jon amount of balance not shown, fire hydrants out for manufacturing.
  - c. Bank statement showing deposits for June/July 2021. Geri gave report

**PUBLIC COMMENT: comment: Here for support of pump tract.**

**COMMITTEE REPORTS:**

- Annette Knowles Update provided by Geri. Geri to contact Annette in regard to recommendations for hiring a professional to provide a rendering of what the future of Stockbridge should look like
- Chair Geri provided a Quick report of what is in the works and in progress Chair gave update
- Created Deign Committee Consisting of Geri, Molly, Judy, Mellisa

**UNFINISHED BUSINESS**



Stockbridge Downtown Development Authority

MEETING MINUTES

305 W Elizabeth Street, Room #112

Thursday, July 22, 2021, 5:45pm TO 7:15 p.m.

- a. Status of Board Member participating in offered training – Discussion: What's Next? Only one Member has completed the chair Daryll stated that it is the responsibility of all board members to view training
- b. Progressive Pump Tracks – Pump It! Presentation Follow-Up (ZOOM) Geri and Molly there is one in Owasso that can be looked at on face book look up pump tracks. Daryl Village Council should be polled for their approval. Molly said she would do so. Motion by Geri second by Molly to 1. Poll Village Council for approval. 2. Prepare a plan amendment for the entire estimated amount of

\$300,000, 3. The plan amendment shall have line items that require SDDA board approval for releasing funds as project progresses 4. including granting approval for SDDA Chair to sign applicable contracts as long as all SDDA purchasing procedures are followed .

Further discussion / conversation the Village President has had with DNR about improvement to Veterans Park and trails act and restrooms., play equipment act. Totalling around \$400,000 to date also that The SDDA should consider implementing a fund-raising program to not only obtain funds but garner public approval for improvements

- c. Mellisa arrives status of Vacant Land Transfer – Revisit email from John Gormley 6/22/2021. Daryl provided an explanation and recommended completed deed be presented to council if they accept it them, we will deed other property to village also otherwise SDDA will sell property out right.
- d. Deadline for Imposed Act 57 of 2018 Report to State being Submitted. Discuss if board still wants Daryl Anderson to continue with most of the requirements. Approved.
- e. Stockbridge Sidewalk Sales – advertisement in Stockbridge Community News Geri provided a update. Hours 10 a.m. to 2p.m.
- f. Presentation of Parks and Recreation Grant Application Info: Request Contribution by SDDA. By Molly and Geri. A lot of discussion. Motion Jon adjust plan amendment and adjust budget to increase play scape funding from \$20,000 to \$25, 000 and second Molly. Susan arrives 6:45 p.m... Design team to make contact with various professional to come up with a scope of work, funding required, Susan recommend a wall mural in ally. all yeas no assent

**NEW BUSINESS**

- a. Committee established consisting of Geri, Molly, Judy, Mellisa Powers to research the cost of obtain a professional to provide a Proposal to combine downtown beautification into a rendering and then bid out the project as a whole or individual work, focus on professionals to complete: Work to include but not limited to Sidewalks, Alley and Wayfinding Signs.  
Motion by Geri to hire to design professional to provide examples of beautification support Molly.
- b. Approval obtained to research providing remote access to SDDA meeting proceedings via ZOOM or Face Book Live. A trial run to be scheduled in near



Stockbridge Downtown Development Authority

MEETING MINUTES

305 W Elizabeth Street, Room #112

Thursday, July 22, 2021, 5:45pm TO 7:15 p.m.

future. Greg to loan equipment for us to see how it works then we purchase the equipment we need. comments from public received Pump track and recommendation on equipment to allow remote viewing of future SDDA meetings

- b. **PUBLIC COMMENT.** Public comment on how and what equipment is needed to broadcast SDDA meeting, also comment on is trail being consider for upgrade belongs to Village.
- c. **BOARD MEMBER COMMENTS:** Chair wants to Scheduled Special meeting August 11, 2021, at 5:45 p.m. approved

**NEXT MEETING** Next regular scheduled meeting be held August 26, 2021.

**ADJOURNMENT 7:15 p.m.**

# **Stockbridge Downtown Development Authority**

**305 E. Elizabeth St., Room #112**

**VIA ZOOM**

**August 26, 2021 at 5:45pm**

## **UNAPPROVED SPECIAL Minutes**

1. Meeting called to order by Chair Uihlein at 5:45pm.

➤ **Roll Call** -

Present:                    Geri Uihlein  
                                 Judy Cook  
                                 Molly Howlett  
                                 Melissa Powers-Taylor  
                                 Jon Fillmore  
                                 Daryl Anderson

Absent:                    Stephanie Dunn  
                                 Susan Pidd

Also Present:            Debbie Nogle, Village Clerk

2. **APPROVAL OF AGENDA**

MOTION by Howlett, SUPPORTED by Anderson APPROVED; the Downtown Development Authority Special Meeting Agenda for August 26, 2021.

Motion carried unanimously

### **COMMITTEE REPORTS**

#### **Michigan Main Street**

Chair Uihlein updated the board on the progress made on training.

#### **Sidewalk Sales Update**

Multiple downtown businesses will be having sidewalk sales. Keith from Stockbridge Diner will have a barbeque in front of his business. The event will be on August 28, 2021 from 10am-2pm. The marquee on the Square will advertise the event.

#### **Design Committee**

Discussed downtown beautification into a rendering then bid out the project potentially by bidding out the project as a whole or individual work focus and focus on professionals to complete. Work would include sidewalks, alley, wayfinding signs and planters.

### **BUSINESS**

#### **Progressive Pump Tracks**

Discussed the next steps of the project.

#### **Community Member Brian Adiska**

Brian Adiska offered his services for any projects the SDDA is considering that includes the Gaga ball project.

### **PUBLIC COMMENT Opened at 6:32pm Closed at 6:33pm**

Greg Uihlein had public Comment

Next SDDA Meeting will be September 3, 2021 at 5:45pm via ZOOM.

### **ADJOURNMENT**

MOTION by Howlett, SUPPORTED by Pidd, APPROVED; to adjourn the SDDA Meeting at 6:42pm.

Motion carried unanimously

Respectfully submitted:

**Stockbridge Downtown Development Authority**

**305 E. Elizabeth St., Room #112**

**VIA ZOOM**

**August 26, 2021 at 5:45pm**

**UNAPPROVED SPECIAL Minutes**

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Debbie Nogle, Village Clerk  
Village Clerk

08/26/2021 01:38 PM  
User: DDA  
DB: Stockbridge

CHECK REGISTER FOR VILLAGE OF STOCKBRIDGE  
CHECK DATE FROM 07/01/2021 - 08/31/2021

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 248 SDDA					
07/07/2021	248	2236	TOTAL	TOTAL LOCAL	67.50
07/09/2021	248	2237	MAP01	MICHIGAN ASSOCIATION OF PLANNING	60.00 V
07/09/2021	248	2238	248-TRACYG	TRACY GRAPHICS LLC	224.00 V
07/09/2021	248	2239	248-TRACYG	TRACY GRAPHICS LLC	224.00
08/19/2021	248	2240	KNOWLES	ANNETTE KNOWLES	437.50
08/19/2021	248	2241	SCN	STOCKBRIDGE COMMUNITY NEWS	200.00
08/23/2021	248	2242	248-TRACYG	TRACY GRAPHICS LLC	1,500.00

248 TOTALS:

Total of 7 Checks:	2,713.00
Less 2 Void Checks:	284.00
Total of 5 Disbursements:	2,429.00

User: DDA

DB: Stockbridge

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 08/31/2021 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDG USE
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000 - GENERAL						
248-000-402.000	TAX REV FROM TOWNSHIP	90,000.00	90,000.00	3,835.69	86,164.31	4.26
248-000-402.001	TAX REV FROM VILLAGE	80,000.00	80,000.00	95,285.47	(15,285.47)	119.11
248-000-402.002	CARRY FORWARD	55,813.00	55,813.00	0.00	55,813.00	0.00
248-000-411.000	DELINQUENT TAX REVENUE	12,000.00	12,000.00	20,387.35	(8,387.35)	169.89
248-000-663.000	INTEREST ON BANK ACCOUNT	200.00	200.00	29.11	170.89	14.56
Total Dept 000 - GENERAL		238,013.00	238,013.00	119,537.62	118,475.38	50.22
TOTAL REVENUES		238,013.00	238,013.00	119,537.62	118,475.38	50.22
Expenditures						
Dept 000 - GENERAL						
248-000-801.000	LEGAL FEES	10,000.00	10,000.00	321.00	9,679.00	3.21
248-000-818.000	CONTRACTED SERVICES	3,000.00	3,000.00	1,758.75	1,241.25	58.63
248-000-818.001	PROFESSIONAL SERVICES-WEBSITE	5,568.00	5,568.00	531.80	5,036.20	9.55
248-000-818.003	PROF. SERVICES-A. KNOWLES	26,750.00	26,750.00	437.50	26,312.50	1.64
248-000-821.000	REVENUE SHARING	45,000.00	45,000.00	0.00	45,000.00	0.00
248-000-899.000	COMMUNITY PROMOTION	1,000.00	1,000.00	1,724.00	(724.00)	172.40
248-000-899.001	A DAY IN THE VILLAGE	7,000.00	7,000.00	7,000.00	0.00	100.00
248-000-899.003	ALL CLUBS DAY	1,600.00	1,600.00	1,600.00	0.00	100.00
248-000-899.004	ALL CLUBS RIDE	500.00	500.00	500.00	0.00	100.00
248-000-899.005	HARVEST FESTIVAL	7,000.00	7,000.00	0.00	7,000.00	0.00
248-000-899.006	DOWNTOWN BEAUTIFICATION	5,000.00	5,000.00	0.00	5,000.00	0.00
248-000-899.007	FESTIVAL OF LIGHTS	2,500.00	2,500.00	0.00	2,500.00	0.00
248-000-899.008	OPEN AIR MARKET	1,000.00	1,000.00	1,000.00	0.00	100.00
248-000-899.009	SEASONAL DECORATIONS	6,400.00	6,400.00	948.00	5,452.00	14.81
248-000-956.000	MISCELLANEOUS EXPENSES	5,000.00	5,000.00	865.59	4,134.41	17.31
248-000-957.000	PRO.DEVELOPMENT/MEMBERSHIP	495.00	495.00	0.00	495.00	0.00
248-000-970.000	CAPITAL OUTLAY	0.00	0.00	597.00	(597.00)	100.00
248-000-970.002	CAPITAL OUTLAY-FACADE IMP.	20,000.00	20,000.00	0.00	20,000.00	0.00
248-000-970.003	CAPITAL OUTLAY-BANNER/BRACKETS	2,200.00	2,200.00	0.00	2,200.00	0.00
248-000-970.006	CAPITAL OUTLAY-SDDA SHED	10,000.00	10,000.00	6,132.00	3,868.00	61.32
248-000-970.007	CAPITAL OUTLAY-SIDEWALK INSTALL	5,000.00	5,000.00	0.00	5,000.00	0.00
248-000-970.008	FIRE HYDRANT	50,000.00	50,000.00	0.00	50,000.00	0.00
248-000-970.010	PLAYSCAPE	20,000.00	20,000.00	0.00	20,000.00	0.00
248-000-970.011	VOLLEYBALL SAND	2,000.00	2,000.00	0.00	2,000.00	0.00
248-000-970.015	CAMERA MAINTENANCE	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 000 - GENERAL		238,013.00	238,013.00	23,415.64	214,597.36	9.84
TOTAL EXPENDITURES		238,013.00	238,013.00	23,415.64	214,597.36	9.84
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		238,013.00	238,013.00	119,537.62	118,475.38	50.22
TOTAL EXPENDITURES		238,013.00	238,013.00	23,415.64	214,597.36	9.84
NET OF REVENUES & EXPENDITURES		0.00	0.00	96,121.98	(96,121.98)	100.00
BEG. FUND BALANCE		692,882.94	692,882.94	692,882.94	(30,232.01)	
NET OF REVENUES/EXPENDITURES - 2020-21					(30,232.01)	
END FUND BALANCE		692,882.94	692,882.94	758,772.91		





**Community Guides &  
Marketing Services**

Daniel Trubak  
Account Manager  
Phone- 734-368-2121  
Email- dtrubak@totallocal.com

**Total Local  
117 E Knight St Ste A  
Eaton Rapids, MI 48827**

## **STOCKBRIDGE DDA**

**Sold To**  
STOCKBRIDGE DDA  
305 W Elizabeth St  
Stockbridge, MI 49285

**Bill To**  
STOCKBRIDGE DDA  
Village of Stockbridge  
PO Box 155  
Stockbridge, MI 49285

**Proposal #:** 9988  
**Date:** Aug 11, 2021  
**Account Rep:** Dan Trubak

**Billing Email**  
guihle@stockbridgedda.org

[Download Contract](#)

Product	Rate	Discount	Taxable	Net
<b>Marketing Projects Additional Marketing Services</b>				
TFB - Tri-Fold Brochure Writing & Design	\$1,100.00	\$0.00		\$1,100.00
Deliver Date: Aug 11, 2021				

**Sub Total: \$1,100.00**

Sub Total	\$1,100.00
Discount	\$0.00
Tax	\$0.00
<b>Total</b>	<b>\$1,100.00</b>

### **NOTES/AMENDMENTS**

Print and delivery to be billed separately when the SDDA determines the number of brochures to be ordered. The price of \$1,100 is for design, writing and proofing of the brochure. Below is a breakdown of cost, based on the number of pieces. Cost includes delivery.

Size before folding is 8 1/2 X 11. Brochure will be a full tri-fold, on 100lb. paper, gloss, with print on outside and inside.

250 count- \$187.69

500 count-\$231.76  
1,000 count-\$277.25  
3,000 count-\$527.88  
5,000 count-\$748.08  
10,000 count-1,256.45

**Terms and Conditions**

BY SIGNING THIS CONTRACT, I agree that the amount shown in the "Total Balance" field will be paid as outlined above. ALL INVOICES ARE NET 15. Past due accounts will lose any discounts previously offered and will be subject to a monthly finance charge of 1.5% of the outstanding balance.

I UNDERSTAND that if I have an outstanding past due balance for a period exceeding 90 days, Total Local may forward my account to a collection agency and that I will be liable for all costs associated with this process.

I UNDERSTAND that, if I have requested Proof Approval for my advertising, I will be provided with three (3) opportunities to approve my ad(s). If I have not approved the advertising or am not currently working with the production department to resolve any issues, by the deadline, I understand that my ad(s) will run "as is".

BY EXECUTION OF THIS AGREEMENT, the parties consent to venue in Eaton County, Michigan of any action brought to enforce the terms of this agreement or to collect any monies due under it. This advertising agreement may be canceled by either party within 10 days of the date signed. After 10 days, all ad space becomes non-cancelable and no refunds will be offered.

\_\_\_\_\_  
**STOCKBRIDGE DDA Representative**

## **What is Gaga Ball?**

**Gaga is a fast paced, high energy sport played in an octagonal pit. The more players the better! Dubbed a kinder gentler version of dodge ball, the game is played with a soft foam ball, and combines the skills of dodging, striking, running, and jumping, while trying to hit opponents with a ball below the knees. Players need to keep moving to avoid getting hit by the ball. Fun and easy, everyone gets a serious workout.**

**Easily addictive, people can't wait to get back in the pit. The games move quickly...after a few short minutes, the action heats up with a second ball, sure to get even the best players out within minutes. Once the game ends, everyone is back in for the next round.**

Source: <https://www.gagacenter.com/nyc/about/what-is-gaga/>

Gaga Ball is a game that children and adults can play. It encourages exercise, strategy, family-bonding time and peer to peer relational skills. The closest gaga ball pit is at a church on Territorial road but gets seldom used by the general public (most likely because it's on private property, close to the road and close to the woods). Chelsea's Timbertown is the closest gaga ball pit that gets utilized. There have been times that we have driven to Timbertown for that explicit purpose, only to find other Stockbridge families that have driven to Chelsea for the same thing!

For an investment of only \$500, the DDA could install a Gaga ball pit in the local park and keep families more local.

**Picture of completed Gaga Ball pit.**



- The lowered sections make it easier for kids to get in and out.
- I would not recommend mulch on the inside, just a solid, dirt-packed surface.
- Kits are available for the corner stabilization.

### **Proposal of Building Site**



### **Why this area?**

- If the gaga ball leaves the pit it is not close to the parking lot.
- Parents can easily visualize the pit while keeping an eye on other kids on the playground.
- The ground doesn't get as soggy as it does closer to the water tower.

### **Features**

- 8 - Brackets made from 1/8" steel plate
- Pre-cut holes in bracket feet for ground anchoring
- Laser cut holes for attachment hardware
- Sand blasted and powder coated for a long lasting durable finish
- "Rules of GAGA Ball" mountable sign included

### GAGA Pit Kit - Green RAL 6001



Gaga is a fast paced, high energy sport played in an octagon pit. Basically, this is a kinder version of dodge ball. The last one in the pit wins! Then, everyone hops back in for the next round. Games usually last no more than five minutes. It's fast, it's sweaty and it's very addictive. As soon as you get out, you can't wait to hop back in!

**Our Price: \$499.00**



**Availability:** Usually Ships in 1 to 2 Weeks

Product Code: GAGA\_PIT\_GREEN

Qty: 1

**ADD TO CART**

**ADD TO WISHLIST**

Complete 100pc hardware pack containing nuts bolts and washers  
Step by step instructions are included  
Link to [Installation Video](#)  
Custom colors are available - [Email us](#) for details.

Brackets found at :

[https://www.treehousesupplies.com/GAGA\\_PIT\\_s/156.htm](https://www.treehousesupplies.com/GAGA_PIT_s/156.htm)

If Brian Adiska of Adiska Contracting is donating time and lumbar, the cost to the DDA would be only \$500