



Stockbridge Downtown Development Authority

MEETING AGENDA

305 W Elizabeth Street, Room #112

Thursday, October 28, 2021 5:45pm

**CALL TO ORDER**

- Roll Call
- Accept Resignation from Judi Cook
- Pledge of Allegiance
- Approval of Meeting Agenda – October 28, 2021
- Approval of the Minutes from –September 23, 2021
- **FINANCIALS:**
  - a. Check register for the Month of September / October
  - b. General Ledger Report for period ending September/October 2021
  - c. Bank statement showing deposits for September/October 2021

**PUBLIC COMMENT**

**COMMITTEE REPORTS:**

- ❖ Michigan Main Street
- ❖ Design Committee
  - ◆ Committee Member Appointment
  - ◆ Banners
  - ◆ Stockbridge Downtown Beautification Project
- ❖ Budget Committee FY2022-23 Budget Request

**UNFINISHED BUSINESS**

- a. Progressive Pump Tracks
- b. Status of Vacant Land Transfer
- c. Fire Hydrants Update – Location of Replaced or Repaired \$17,400.00
- d. Brochure – Total Local
- e. Follow-up on Social -Media
- f. PTO and Pole Decoration Update Students Participation
- g. Follow-up on TIF Map and DDA business additions/subtractions
- h. Follow-up on meeting with Annette Knowles and next step for Amendments

**NEW BUSINESS**

- a. SDDA Director Position
- b. SDDA Directors Applications
  - Dennis McCann
  - Ericka Cole
  - Jennifer Conant
- c. Account monies for Eaton Community Bank
- d. Amphitheater -Susan Pidd
- e. Duties of Officers
- f. Revenue Sharing
- g. Meeting Location

**PUBLIC COMMENT**

**BOARD MEMBER COMMENTS**

**NEXT MEETING** Next meeting be held November 18, 2021.

**ADJOURNMENT**

SDDA  
MEETING MINUTES  
September 23, 2021

Call to Order 5:45 pm

Present: Geri Uihlein, Mellisa Powers-Taylor, Jon Fillmore, Susan Pidd, Stephanie Dunn  
Absent: Molly Howlett, Daryl Anderson, and Judith Cook

Pledge of Allegiance

Motion Susan Pidd  
Second John Fillmore

Approve Agenda as amended

1. (E) festival of lights parade
2. (D) Home Coming Parade Banner
3. (F) Appoint Secretary

Note: Molly Howlett arrived at 5:52

In Favor: Fillmore, Power-Taylor, Pidd, Howlett, Dunn, and Uihlein  
Opposed: None

Approval of Minutes

August 26, 2021 Minutes - Corrections to Molly Howlett, Anne Knowles, Jon Fillmore  
name spelling.

Motion to Approve August 26, 2001 Regular Meeting Minutes as Amended, Susan Pidd  
with as Second, Stephanie Dunn:

In Favor: Powers-Taylor, Pidd, Howlett, Dun, Fillmore, and Uihlein.  
Opposed: None

Motion to Approve September 3, 2021 Special Meeting Minutes without correction.

Motion, Molly Howlett and Second Stephanie Dunn:

In Favor: Powers-Taylor, Pidd, Howlett, Dun, Fillmore, and Uihlein.  
Opposed: None

No Financial Report tonight due to lack of village staff

No Public Comment

#### Committee Reports

1. Michigan Main Street - None
2. Design Committee -
  - 2.1 Banner Design Flaw being fixed
  - 2.2 Beautification Project
3. Stockbridge Sidewalk Sales
4. Budget Committee 2022 request

#### Unfinished Business:

1. Progressive Pump Tracks
2. Status fo Vacant Lot Transfer
3. Fire Hydrants Update - 5 replaced and repairs made
4. Brochure - Total Local
5. Follow-up on Social-Media Info Presented by JLG - Discuss draft rules of procedure to allow on line meetings
6. PTO and Pole Decoration Update Art Student Participation

Note: Will use all 18 designs from School with the artist name added and Happy Halloween on bottom and make remaining banners Happy Halloween from SDDA with no year dates.

7. Follow Up on TIF Map and DDA business additions/subtractions - will be in next plan amendment
8. Followup on meeting with Annette Knowles and Next step for Amendments

#### New Business

- a. Decide on November/December Meeting

October meeting will be October 28, 2021

November Meeting will be November 18, 2021

December Meeting will be December 16, 2021

Motion by Molly Howlett and second Stephanie Dunn. Voice vote approved.

- b. Holiday decoration plan and dates

November 13, 2021 at 11:30 am to move/hand decorations

- c. officers role defined and revenue share agreement

Tabled

- d. Home Coming Parade Banners

Stockbridge High School announced they will do the Homecoming Parade.  
SDDA will participate.

- e. festival of light parade

- f. appoint SDDA Secretary

Motion Geri Uihlein, Support Molly Howlett to make Mellisa Powers-Taylor SDDA Secretary. Voice Vote Approved.

#### Public Comment

No Public Comment

#### Board Member Comments

Comments were made by the SDDA members.

Correct Agenda next meeting now October 28, 2021

Motion to Adjourn Meeting.

Moved by Jon Fillmore Second Molly Howlett

Approved Voice Vote. 6:55 pm

## REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF STOCKBRIDGE

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE		AVAILABLE	
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)	BALANCE (ABNORMAL)	% BDDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000 - GENERAL							
248-000-402.000	TAX REV FROM TOWNSHIP	90,000.00	90,000.00	31,152.52	58,847.48	34.61	
248-000-402.001	TAX REV FROM VILLAGE	80,000.00	80,000.00	95,285.47	(15,285.47)	119.11	
248-000-402.002	CARRY FORWARD	55,813.00	55,813.00	0.00	55,813.00	0.00	
248-000-411.000	DELINQUENT TAX REVENUE	12,000.00	12,000.00	20,387.35	(8,387.35)	169.89	
248-000-663.000	INTEREST ON BANK ACCOUNT	200.00	200.00	29.11	170.89	14.56	
Total Dept 000 - GENERAL		238,013.00	238,013.00	146,854.45	91,158.55	61.70	
TOTAL REVENUES		238,013.00	238,013.00	146,854.45	91,158.55	61.70	
Expenditures							
Dept 000 - GENERAL							
248-000-801.000	LEGAL FEES	10,000.00	10,000.00	3,715.58	6,284.42	37.16	
248-000-818.000	CONTRACTED SERVICES	3,000.00	3,000.00	2,858.75	141.25	95.29	
248-000-818.001	PROFESSIONAL SERVICES-WEBSITE	5,568.00	5,568.00	531.80	5,036.20	9.55	
248-000-818.003	PROF. SERVICES-A. KNOWLES	26,750.00	26,750.00	3,148.17	23,601.83	11.77	
248-000-821.000	REVENUE SHARING	45,000.00	45,000.00	0.00	45,000.00	0.00	
248-000-899.000	COMMUNITY PROMOTION	1,000.00	1,000.00	3,374.00	(2,374.00)	337.40	
248-000-899.001	A DAY IN THE VILLAGE	7,000.00	7,000.00	7,000.00	0.00	100.00	
248-000-899.003	ALL CLUBS DAY	1,600.00	1,600.00	1,600.00	0.00	100.00	
248-000-899.004	ALL CLUBS RIDE	500.00	500.00	500.00	0.00	100.00	
248-000-899.005	HARVEST FESTIVAL	7,000.00	7,000.00	0.00	7,000.00	0.00	
248-000-899.006	DOWNTOWN BEAUTIFICATION	5,000.00	5,000.00	0.00	5,000.00	0.00	
248-000-899.007	FESTIVAL OF LIGHTS	2,500.00	2,500.00	0.00	2,500.00	0.00	
248-000-899.008	OPEN AIR MARKET	1,000.00	1,000.00	1,000.00	0.00	100.00	
248-000-899.009	SEASONAL DECORATIONS	6,400.00	6,400.00	1,149.29	5,250.71	17.96	
248-000-956.000	MISCELLANEOUS EXPENSES	5,000.00	5,000.00	865.59	4,134.41	17.31	
248-000-957.000	PRO.DEVELOPMENT/MEMBERSHIP	495.00	495.00	0.00	495.00	0.00	
248-000-970.000	CAPITAL OUTLAY	0.00	0.00	597.00	(597.00)	100.00	
248-000-970.002	CAPITAL OUTLAY-FACADE IMP.	20,000.00	20,000.00	0.00	20,000.00	0.00	
248-000-970.003	CAPITAL OUTLAY-BANNER/BRACKETS	2,200.00	2,200.00	0.00	2,200.00	0.00	
248-000-970.006	CAPITAL OUTLAY-SDDA SHED	10,000.00	10,000.00	6,132.00	3,868.00	61.32	
248-000-970.007	CAPITAL OUTLAY-SIDEWALK INSTALL	5,000.00	5,000.00	0.00	5,000.00	0.00	
248-000-970.008	FIRE HYDRANT	50,000.00	50,000.00	17,400.00	32,600.00	34.80	
248-000-970.010	PLAYSCAPE	20,000.00	20,000.00	0.00	20,000.00	0.00	
248-000-970.011	VOLLEYBALL SAND	2,000.00	2,000.00	0.00	2,000.00	0.00	
248-000-970.015	CAMERA MAINTENANCE	1,000.00	1,000.00	0.00	1,000.00	0.00	
Total Dept 000 - GENERAL		238,013.00	238,013.00	49,872.18	188,140.82	20.95	
TOTAL EXPENDITURES		238,013.00	238,013.00	49,872.18	188,140.82	20.95	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		238,013.00	238,013.00	146,854.45	91,158.55	61.70	
TOTAL EXPENDITURES		238,013.00	238,013.00	49,872.18	188,140.82	20.95	
NET OF REVENUES & EXPENDITURES		0.00	0.00	96,982.27	(96,982.27)	100.00	
BEG. FUND BALANCE		662,650.93	662,650.93	662,650.93			
END FUND BALANCE		662,650.93	662,650.93	759,633.20			

10/25/2021 02:39 PM  
User: DDA  
DB: Stockbridge

CHECK REGISTER FOR VILLAGE OF STOCKBRIDGE  
CHECK DATE FROM 09/01/2021 - 10/31/2021

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 248 SDDA					
09/10/2021	248	2243	CITY SERV	CITY SERVICES INCORPORATED	17,400.00
09/17/2021	248	2244	JAMES CLAR	JAMES R. CLARK SWALLA	200.00 V
09/17/2021	248	2245	TOTAL	TOTAL LOCAL	1,100.00
09/17/2021	248	2246	CROSSROAD	CROSSROADS COMMUNITY CHURCH	1,500.00 V
09/20/2021	248	2247	COUNTRY	COUNTRY PETALS	60.00
09/20/2021	248	2248	CRAV00	CRAVINGZ	25.00
09/20/2021	248	2249	L&B	L&B OUTLET	50.00
09/20/2021	248	2250	PLANE FOOD	PLANE FOOD MARKET	25.00
09/20/2021	248	2251	248-ROB	ROB'S PIZZA	20.00
09/20/2021	248	2252	SANDY SEW	SANDY SEW TERRIFIC	5.00
09/20/2021	248	2253	SIMPLY YOU	SIMPLY YOU SALON	25.00
09/20/2021	248	2254	STDINER	STOCKBRIDGE DINER	15.00
10/05/2021	248	2255	KNOWLES	ANNETTE KNOWLES	2,710.67
10/08/2021	248	2256	248-TRACYG	TRACY GRAPHICS LLC	1,425.00
10/14/2021	248	2257	248-GOR00	GORMLEY & JOHNSON LAW OFFICES, PLC	3,394.58
10/22/2021	248	2258	HOWLETT	MOLLY HOWLETT	201.29

248 TOTALS:

Total of 16 Checks:	28,156.54
Less 2 Void Checks:	1,700.00
Total of 14 Disbursements:	26,456.54



## Activity - Deposit Accounts

Report created: 10/25/2021 12:53:48 PM (ET)  
 Account: 272471166 • \*1348 • Checking • Checking • Available \$372,452.44  
 Date range: 10/1/2021 to 10/25/2021  
 Transaction types: All transactions  
 Detail option: Includes transaction detail

### 272471166 • \*1348 • Checking • Checking • Available \$372,452.44

Post Date	Reference	Additional Reference	Description	Debit	Credit	Calculated Balance
10/19/2021			ATM DEBIT ATM DEBIT - Wix.Com, Inc. Wix.Com, Inc. 415-6399034 CAUS	\$58.50		\$372,452.44
10/13/2021	100040040	2252	CHECK PAID CHECK PAID	\$5.00		\$372,510.94
10/13/2021	100040025	2254	CHECK PAID CHECK PAID	\$15.00		\$372,515.94
10/12/2021	100030115	2256	CHECK PAID CHECK PAID	\$1,425.00		\$372,530.94
10/08/2021	100060006	2251	CHECK PAID CHECK PAID	\$20.00		\$373,955.94
10/06/2021	100040012	2248	CHECK PAID CHECK PAID	\$25.00		\$373,975.94
10/06/2021			BANK-PREPARED DEPOSIT DEPOSIT ANY TYPE		\$21,526.68	\$374,000.94
10/04/2021	100020094	2253	CHECK PAID CHECK PAID	\$25.00		\$352,474.26
10/04/2021		2247	CHECK PAID CHECK PAID	\$60.00		\$352,499.26
10/25/2021	Totals			\$1,633.50	\$21,526.68	



**EATON FEDERAL**  
SAVINGS BANK

**EATON COMMUNITY BANK**  
122 W MAIN ST  
PO BOX 427  
STOCKBRIDGE, MI 49285

**STOCKBRIDGE DOWNTOWN DEVELOPMENT**  
PO BOX 155  
STOCKBRIDGE MI 49285-0513

Statement Date: 09/30/21  
Account Number:  
Page 1 of 2

### Checking Account

Previous Statement Date	08/31/21
Beginning Balance	365,825.20
+ Deposits	5,790.15
+ Interest Paid	14.91
- Withdrawals	19,071.00
- Service Charge	.00
Ending Balance	352,559.26

### NON-CHECK TRANSACTIONS

Date	Description	Amount
09/09	Deposit	5,790.15
09/20	DBT Recur-Purch Wix.Com, Inc. Wix.Com, Inc. 415-6399034 CA US Seq#126221000093 Date 9/16/21 Time 16:33	58.50 -
09/30	Interest Credited Deposit	14.91

### CHECKS POSTED

\* Indicates Skip In Check Number @ Check converted to Electronic(ACH) item

Check #	Date	Amount	Check #	Date	Amount	Check #	Date	Amount
2240	09/02	437.50	2245 *	09/21	1,100.00	2250	09/28	25.00
2243 *	09/20	17,400.00	2249 *	09/30	50.00			

### DAILY BALANCE SUMMARY

Date	Amount	Date	Amount	Date	Amount
08/31	365,825.20	09/20	353,719.35	09/30	352,559.26
09/02	365,387.70	09/21	352,619.35		
09/09	371,177.85	09/28	352,594.35		





**EATON FEDERAL**  
SAVINGS BANK

**EATON COMMUNITY BANK**  
122 W MAIN ST  
PO BOX 427  
STOCKBRIDGE, MI 49285

**STOCKBRIDGE DOWNTOWN DEVELOPMENT**  
PO BOX 155  
STOCKBRIDGE MI 49285-0513

Statement Date: 09/30/21  
Account Number:  
Page 2 of 2

### INTEREST RATE SUMMARY

Annual Percentage Yield Earned (APY-E)	0.05%
Interest Earned This Statement	14.91



10.01.21

Dear SDDA,

As the Stockbridge Teen Center Directors, we would like to say ***Thank You*** for all you do to support and encourage development in our community. We appreciate you!

Some of you may be aware that we developed and operated the original Teen Center in 2019, which was located at the old middle school, or Stockbridge Activity Center. Due to significant price increases, we were no longer able to rent that space. With having available unused space in our building, we decided to move forward with major renovations, in order to make it available for our students as quickly as possible.

Our Teen Center is a free after school program which provides a fun, safe environment for students in grades 6-12. It's open M-F (whenever school is in session) from 2:30-5:30 pm. We have responsible, compassionate adults on-site and offer both indoor/outdoor activities for kids. All adults are required to have background checks, which we provide. We offer food/drinks at a very reasonable cost but if a student isn't able to pay, we provide funds to cover it.

Our bus will be used to provide transportation each day from the school to the Teen Center so fuel, insurance and maintenance are other built-in costs to consider. We plan to have basketball and volleyball courts put in, as well as a fire pit with bleachers. At this point, we have 5 relatively new big screen TVs with 3 of the newest gaming systems but as we all know, those become outdated rather quickly. We have air hockey, ping pong and foosball. We have spaces for students to do homework, play board games and we're building a stage and installing a sound system to help develop a Youth Band, where students can use their talents. As you can see, there's a lot to consider when making all this happen for our kids!

With our available funds being limited, we are asking that you consider a financial contribution to our Teen Center of \$7,000. We would like nothing more than for you to come alongside us as we offer this long-term resource for the teens in our community!

Thank you for taking time to consider our request and we truly appreciate any consideration you're able to give.

Be blessed,

Samantha Young & Bonnie Davidson  
Student Ministry Team  
Crossroads Community Church  
youth@c3stockbridge.org

Pastor Josh Lilly, Senior Pastor  
Ethan Johnson, Director of Worship Ministry, Wendy Frye-Hartman, Assistant Director of Worship Ministry  
Samantha Young, Director of Youth Ministry, Bonnie Davidson, Assistant Director of Youth Ministry  
Lynn Hanger, Director of Administration, Liz DeGroot, Assistant Director of Administration  
450 S. Canton St. Stockbridge, MI 49285-3111 855-737-5511 info@crossroads.org

SDDA Brochure 2021  
10/06/2021  
DRAFT FOR REVIEW  
Tri Fold Brochure 8.5 x 11, full color, double sided, no mailer  
**Look & Feel Natural, Adventurous, Outdoorsy**

## **FRONT PAGE**

### **Panel 1 - front cover**

Photo of Downtown or Drone (will upload to ASG)

Tag Line: Where Your Adventure Begins

We say Stockbridge is "Where Your Adventure Begins" because we truly are the starting point for the Mike Levine Lakeland State Park Trail, with a developed trailhead for biking, walking, running and equestrian use. Also, many of our residents live in Stockbridge, but commute to Ann Arbor, Lansing or areas further afield to work. However as a quintessential small town, residents enjoy a thriving community with many organized events, great schools for their growing families, and expansive parks, as well as additional recreational opportunities in the nearby state natural areas and campgrounds.

### **Inside Flap**

Town Hall Photo (will upload to ASG)

Stockbridge "Where Your **Business** Adventure Begins"

Testimonials:

1. "I have been located here in Stockbridge for 25 years and my agency has been here for over 70 years. Stockbridge is a welcoming community and a great place to grow your business." John Fillmore, Owner, Abbott & Fillmore Agency, Inc.
2. Erin Clifton
3. Paws Owner
4. Crafty Lovely

### **Back Panel of Brochure:**

Event photo (will upload to ASG)

Community Events:

- S.A.E.S.A. Memorial Day BBQ
- Day in the Village, Saturday before Father's Day
- All Clubs Day in September
- Harvest Moon Festival in September
- Mackinder Glenn American Legion Post 510 Tractor Show in September and Friday Fish Fries
- The Stockbridge Open Air Market and Market Music every Friday May through October
- Festival of Lights and Shop Small Saturday the Saturday after Thanksgiving

SDDA Business Friendly Programs:

- Downtown Beautification Program that maintains street lamps, sidewalks, public parking lots, alley, and will be installing wayfinding signs
- Building Facade Program that provides cost share for certain street-facing building improvements
- Bridge to the Future Covid Relief Program that provided financial assistance to businesses affected by the shut down due to the pandemic
- Marketing assistance for community events that bring more people to the downtown
- Downtown Business Recruitment and Retention Projects

Businesses the SDDA would like to attract:

- Gift shops, specialty retail, antique, or craft shops
- Coney Island and other bars & restaurants
- Veterinarian
- Family Practice or General Physician
- Bed & Breakfast
- Grocery Store

Contact Us at:

Facebook Icon @stockbridgedda

305 W. Elizabeth Street  
Stockbridge, MI 49285

517-851-7435

guihlele@stockbridgedda.org

## **BACK PAGE**

### **Inside of Brochure**

Map: Stylized Map of the Tif District Map (See this pdf: [https://cf27b15f-0aa2-4fb9-8162-bbd680f2f4e1.filesusr.com/ugd/639f58\\_3c7e3d4cb79540058fe38a3142ed0b71.pdf](https://cf27b15f-0aa2-4fb9-8162-bbd680f2f4e1.filesusr.com/ugd/639f58_3c7e3d4cb79540058fe38a3142ed0b71.pdf))

Event Photos (will upload to ASG)

Stockbridge: An Adventurous & Active Community Drawing Young Families, Working Tradespeople & Professionals, as Well as Retirees

### **Amenities That Invite Adventure**

The village of Stockbridge offers many features that make it an attractive place to spend quality time, whether you are a lifelong resident or a visitor looking for a new place to call home. In the center of town and unique to Stockbridge is its iconic township hall. Built on the Square in 1892 and completely renovated in 1979, it is the only original opera house in Michigan still standing. Just around the corner, tucked back from the street, lies Veterans Park. This community-friendly space includes a Skate Park, Tennis Courts, Basketball Court, Playground, Picnic Areas, and Pump Track (coming soon). Veterans Park is also the gathering place for Day in the Village, All Clubs Day (for Motorcyclists), and Harvest Moon Festival, among other events and activities.

If you are interested in hiking, running, and biking, check out the Stockbridge trailhead for the Mike Levine Lakeland State Trail, a 34-mile-long linear trail that stretches between Ingham and Livingston counties. With a paved parking area, rest rooms, playground, and cafe, this trailhead makes a great spot to start and end your journey. For wildlife and nature enthusiasts, just outside the downtown area is Beckwith Nature Preserve, which provides 30 acres of quiet natural area with walking trails.

In addition to recreational opportunities, a quality school system is an important part of a healthy community. Stockbridge schools consistently place in the top 30 percent of school districts statewide. With just under 1,300 students, the District's student to teacher ratio is on par with the state average of 18:1. At the High School level, Stockbridge has award-winning school programs such as the Uncaged Student News and Stockbridge Robotics Team, as well as Competitive Class B Sports Teams.

#### Adventures Often Begin at a Crossroads

At the crossroads of M-52 & M106, Stockbridge is uniquely positioned between Ann Arbor, home of the University of Michigan, and East Lansing, home of Michigan State University. We're also within 15 minutes of I-94 and also I-96, making an easy commute to Detroit or Grand Rapids.

#### Stockbridge Stats:

- 1.5 Square Mile Village
- Roughly 20,000 year-round residents with an average income of \$82,400 per year, in a 245 mile square area around the village
- Area residents' median age is 43.9 years, 3.3 years older than the state average
- 45.4 percent of households earn over \$75,000 per year

Requirements: Small SDDA Logo (will upload to ASG)

Stockbridge DDA's Mission Statement: To create a thriving, urban neighborhood that is a vibrant place to live, work and play.



APPLICATION FOR APPOINTMENT TO  
COMMITTEES, BOARDS, AND COMMISSIONS

The information provided on this form is for the use of the Stockbridge Village Council in its deliberation to fill vacancies on committees, boards, and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the Village Council for application review and appointment consideration.

To which committee (s), board (s), or commission (s) are you seeking appointment?

Help with Any Committees, Boards and  
Commissions

Please print or type.

Name: Dennis McCann

Address: 816 South Clinton ZIP Code 419285

Telephone: 517-214-2773 Other: \_\_\_\_\_

Email: mccann.dennis2@yahoo.com

Date available for appointment Any time

Are you a registered voter in the Village of Stockbridge?

☒ Yes ☐ No

Please complete the following. You may use additional sheets as needed.

### Community Service

List boards, commissions, committees, or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county.

DANVILLE School board of Education - 4 years  
PEAA DANVILLE Community Athletic Association  
10 Plus years President & Original charter member  
15 Plus years DANVILLE Middle School Wrestling Program  
And 20 plus years the Freestyle Program  
COACH Football - 15 years Baseball 15 years

Employment and Education 2 years COACH Stockbridge Middle School Wrestling  
List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

45 plus years Machinist  
Half the years AS LEAD or SUPERVISOR  
Program & Set-up of CNC Mills & Lathes  
Set-up ISO for Ford-Chrysler Vipers  
1st employee of sleek Titanium Valve built to  
Full Running Company  
Have you ever worked for the Village of Stockbridge? Yes ☒ No

If yes, please list dates and name(s) of departments.

### Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? Yes ☒ No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board, and/or commission to which you seek appointment and will you have such time?

X Yes           No

Please provide information about specific training, education, experience, or interest you possess that qualifies you as an appointee to the position you seek.

Organized Many Fundraisers AND Events  
Work well with many Types of People  
ALLWAYS involved with Community Event  
like in OAKVILLE ORGANIZED the  
Bigfoot RUN for 10 Plus years  
School Board WAS on MANY Committees  
~~the~~ Finance, Building, negotiation Teacher Contract,  
And Curriculum

I hereby certify that the preceding information is correct and to the best of my knowledge.

Dennis McAnn  
Signature

10-25-2021  
Date

Mail or return your completed application to:

**Village of Stockbridge  
210 Wood Street, Suite 101  
PO Box 155  
Stockbridge, Michigan 49285**

*Thank you very much for giving us the opportunity to consider you for appointment.*





## VILLAGE OF STOCKBRIDGE

PO Box 155, Stockbridge, Michigan 49285

### APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS, AND COMMISSIONS

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To which committee (s), board (s), or commission (s) are you seeking appointment?

DDA

Please print or type.

Name: ERICKA COLE

Address: 3818 PARMAN Rd ZIP Code 49285

Telephone: (517) 480-0245 Other: \_\_\_\_\_

Email: Sgt. Mayhem.usmc@aol.com

Date available for appointment \_\_\_\_\_

Are you a registered voter in the Village of Stockbridge? \_\_\_\_\_ Yes \_\_\_\_\_ No

Please complete the following. You may use additional sheets as needed.

### Community Service

List boards, commissions, committees, or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county.

N/A

### Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

USMC EMPLOYMENT FROM 8 AUG 2006 - 14 SEPT 2014

SOME COLLEGE IN CRIMINAL JUSTICE/LAW

GRADUATED FROM COSMETOLOGY IN 2005

EMPLOYMENT IN HOME CARE 2006-2012

L+B OUTLET 2012-PRESENT

Have you ever worked for the Village of Stockbridge?

☒ Yes ☐ No

If yes, please list dates and name(s) of departments.

STOCKBRIDGE PD RESERVE 2015-2016

### Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? ☐ Yes ☒ No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board, and/or commission to which you seek appointment and will you have such time?

X Yes        No

Please provide information about specific training, education, experience, or interest you possess that qualifies you as an appointee to the position you seek.

8 YEARS IN USMC  
MICHIGAN BUILDERS SCHOOL/CERTIFICATES  
BUSINESS IN STOCKBRIDGE FROM 2012-PRESENT  
OUTSPOKEN + LOOKING TO BETTER STOCKBRIDGE

NOT SURE IF I AM EXACTLY WHAT THE DDA IS LOOKING FOR  
BUT IF APPOINTED I WOULD DO WHAT I COULD TO MAKE THE  
TOWN OF STOCKBRIDGE THE BEST I COULD BE, I AM A VERY BUSY  
WOMAN, BUT I WOULD DO MY BEST TO DO EVERYTHING I CAN

I hereby certify that the preceding information is correct and to the best of my knowledge.

  
Signature

30 AUG 2021  
Date

Mail or return your completed application to:

**Village of Stockbridge**  
**210 Wood Street, Suite 101**  
**PO Box 155**  
**Stockbridge, Michigan 49285**

*Thank you very much for giving us the opportunity to consider you for appointment.*



## VILLAGE OF STOCKBRIDGE

PO Box 155, Stockbridge, Michigan 49285

### APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS, AND COMMISSIONS

The information provided on this form is for the use of the Stockbridge Village Council in its deliberation to fill vacancies on committees, boards, and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the Village Council for application review and appointment consideration.

To which committee (s), board (s), or commission (s) are you seeking appointment?

SDDA

Please print or type.

Name: Jennifer Conant

Address: 703 S. Clinton St, Stockbridge ZIP Code 49285

Telephone: 517 225-7849 Other: \_\_\_\_\_

Email: mrs.jennconant@gmail.com

Date available for appointment open

Are you a registered voter in the Village of Stockbridge? ☒ Yes ☐ No

Please complete the following. You may use additional sheets as needed.

### **Community Service**

List boards, commissions, committees, or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county.

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### **Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

John Marshall (Los Angeles) High School Grad  
College Grad (Lab Tech., Cert Medical Assistant, Business,  
RN). previously owned Seniors are Special home care,  
previously owned Spotless Cleaning Service. Currently own  
Crafting Lovely, CI Made Scents, Lovely Candle Co

Have you ever worked for the Village of Stockbridge? ☐ Yes ☒ No

If yes, please list dates and name(s) of departments.

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### **Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? ☐ Yes ☒ No

If yes, please indicate potential conflicts.

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Are you aware of the time commitment necessary to serve on the committee, board, and/or commission to which you seek appointment and will you have such time?

☒ Yes ☐ No

Please provide information about specific training, education, experience, or interest you possess that qualifies you as an appointee to the position you seek.

*I am interested in helping better the community.  
for specific training, education and experience please  
employment and education.*

I hereby certify that the preceding information is correct and to the best of my knowledge.

*Jennifer Plaisance*  
Signature

*10/13/21*  
Date

Mail or return your completed application to:

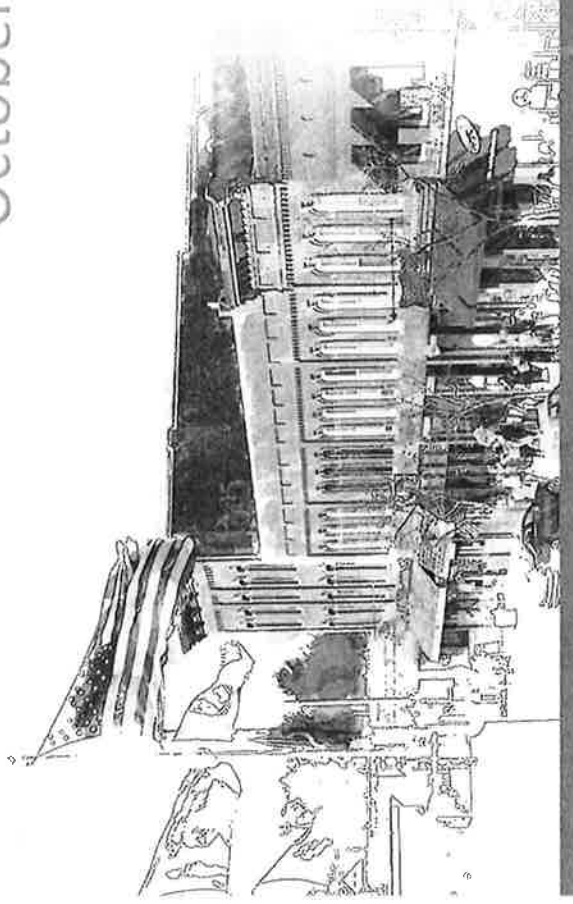
**Village of Stockbridge  
210 Wood Street, Suite 101  
PO Box 155  
Stockbridge, Michigan 49285**

*Thank you very much for giving us the opportunity to consider you for appointment.*



# Act 57 of 2018 Reporting Requirements

October 10, 2018



**OAKLAND**  
COUNTY MICHIGAN  
ECONOMIC DEVELOPMENT  
& COMMUNITY AFFAIRS  
L. BROOKS PATTERSON  
OAKLAND COUNTY EXECUTIVE

# DDA Enabling Legislation

- ☐ **Act 197 of 1975** provided for the establishment of a downtown development authority and prescribed their powers and duties. The act had been amended several times in the years since its enactment.
- ☐ **Act 57 of 2018** provided for the recodification and establishment of tax increment finance authorities, including DDA's. As of January 1, 2019 this Act will repeal and replace Act 197 of 1975.
- ☐ The repeal does not invalidate any previously established DDA's or TIF Plans. Development or Tax Increment Finance Plans developed by an authority under a statute or section of law repealed by this act shall remain in affect with the authority under the corresponding part of the act.

State  
set of laws. no  
legislation or  
making or  
rules made  
legislative



## Website Requirements

- ☐ Each municipality that has created an authority **shall** create a website or utilize the existing website of the municipality that is operated and regularly maintained with access to authority records and documents for the fiscal year beginning on the effective date of this act, including the following:
  - ☐ Minutes of all board meetings
  - ☐ Annual budget, including encumbered and unencumbered fund balances
  - ☐ Annual audits
  - ☐ Currently adopted TIF/development plan(s)
  - ☐ Current authority staff contact information
  - ☐ A listing of current contracts with a description of those contracts and other documents related to management of the authority and services provided to them

# Website Requirements

- ☐ An updated annual synopsis of activities of the authority that includes all of the following, if any:
  - ☐ For any tax increment revenues described in the annual audit that are not expended within 5 years of their receipt, a description that provides the following:
    - ☐ The reasons for accumulating those funds and the uses for which those funds will be expended.
    - ☐ A time frame when the fund will be expended.
    - ☐ If any funds have not been expended within 10 years of their receipt, both of the following:
      - ☐ The amount of those funds.
      - ☐ A written explanation of why those funds have not been expended.
  - ☐ List of authority accomplishments, including progress made on TIF/development plan goals and objectives for the previous fiscal year.

# Website Requirements

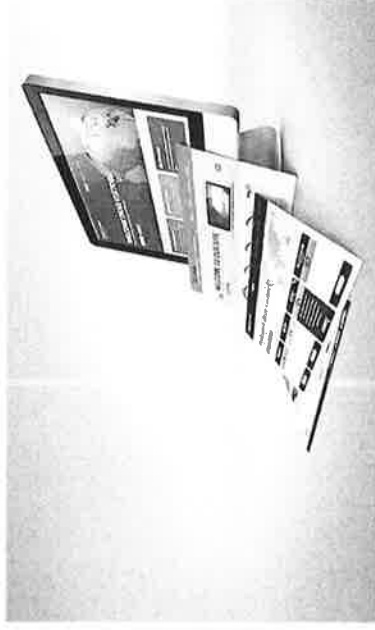
- ☐ List of authority events and promotional campaigns for the previous fiscal year.
- ☐ List of authority projects and investments, including active and completed projects for the previous fiscal year.
- ☐ The requirements referenced are required for records and documents related to the fiscal years as follows:
  - ☐ For the first fiscal year in which this act takes effect, the records and documents for that year.
  - ☐ For the fiscal year 1 year following the effective date, the records and documents for that fiscal year and the immediately preceding year.
  - ☐ For the fiscal year 2 years following the effective date of this act, the records and documents for that fiscal year and the 2 immediately preceding years.
  - ☐ For the fiscal year 3....
  - ☐ For the fiscal year 4....

## Website Requirements

- ☐ The requirements of this section **shall not** take effect until 180 days after the end of an authority's current fiscal year as of the effective date of this act.
- ☐ Each year, the board of an authority **shall** hold not fewer than 2 informational meetings. Notice of these meetings **shall** be posted on the municipality's or authority's website not less than 14 days before the date of the meeting. Not less than 14 days before the meeting, the board of an authority shall mail notice of the meeting to the governing body of each taxing jurisdiction levying taxes that are subject to capture by an authority. As an alternative to mailing notice of the informational meeting, the board of the authority may notify the clerk of the governing body of each taxing jurisdiction by electronic mail. The informational meetings **may** be held in conjunction with other public meetings of the authority or municipality.

## Website Requirements

- ☐ If the municipality creating an authority does not have an existing website and chooses not to create a website..., the municipality shall maintain the records described... at a physical location within the municipality open to the public.



# Reporting Requirements

- ☐ Annually, on a form and in the manner prescribed by the department of treasury, an authority that is capturing tax increment revenues **shall** submit to the governing bodies of the municipality, taxing units subject to capture by an authority, and the department of treasury a report on the status of the TIF account. The report may be submitted by electronic means. The report **shall** include the following:
  - ☐ The name of the authority
  - ☐ The date the authority was formed, the date the tax increment finance plan is set to expire or terminate, and whether the tax increment finance plan expired during the immediately preceding year.
  - ☐ The date the authority began capturing tax increment revenues.
  - ☐ The current base year taxable value of the TIF district.
  - ☐ The unencumbered fund balance for the previous fiscal year.
  - ☐ The encumbered fund balance for the previous fiscal year.
  - ☐ The amount and source of revenue in the account, including the amount of revenue from each taxing jurisdiction.



# Reporting Requirements

- ☐ The amount in any bond reserve account.
- ☐ The amount and purpose of expenditures from the account.
- ☐ The amount of principal and interest on any outstanding bonded indebtedness.
- ☐ The initial assessed value of the development area or district by property tax classification.
- ☐ The captured assessed value retained by the authority by property tax classification.
- ☐ The tax increment revenues received for the previous year.
- ☐ Whether the authority amended its TIF/development plan(s) in the previous fiscal year and if the authority amended either plan, a link to the current plan that was amended.
- ☐ Any additional information the governing body of the municipality or the department of treasury considers necessary.

# Reporting Requirements

- ☐ The report described **shall** be filed with the department of treasury at the same time as the annual financial report is filed with the department of treasury under section 4 of the uniform budgeting and accounting act.
- ☐ The department of treasury **shall** collect the reports described and annually compile a combined report that summarizes the information reported submit a copy of the combined report to each member of the legislature.
- ☐ The department of treasury **shall** consult with the professional organizations that represent municipalities in developing the reporting form.
- ☐ The department of treasury **shall** consult with the professional organizations and finalize and publish the form described not later than 60 days after the effective date of this act.



## Copy/Email

- ☐ Within 90 days of the effective date of this act, each authority **shall** send a copy or an email link of its currently adopted TIF/development plan(s) to the department of treasury.



# Enforcement

- ☐ The department of treasury **may** institute proceedings to compel enforcement of this act and **shall** send written notification to an authority that fails to comply with this act, to each taxing jurisdiction, and to the governing body of the municipality of a violation of any provision of this act. The written notification **shall** specifically detail the authority's noncompliance with this act.
- ☐ If the department of treasury notifies an authority in writing that they have failed to comply with any provision of this act, and after 60 days following receipt of that notice the authority does not comply, that authority **shall not** capture any tax increment revenues that are in excess of amounts necessary to pay bonded indebtedness and other obligations for the period of noncompliance. During the period of noncompliance, an authority cannot amend or approve a TIF plan. If the period of noncompliance exceeds 2 consecutive years, the authority **shall not** capture any tax increment revenues that are in excess of amounts necessary to pay bonded indebtedness and other obligations without a resolution of authorization of the municipality and each taxing jurisdiction whose ad valorem taxes are subject to capture by the authority. Any excess funds captured shall be returned to the    taxing jurisdiction from which they are captured.

# Main Street Oakland County

Tim Colbeck  
Associate Planner

[colbeckt@oakgov.com](mailto:colbeckt@oakgov.com)

[www.oakgov.com/advantageoakland/planning/main-street/](http://www.oakgov.com/advantageoakland/planning/main-street/)

