



## **STOCKBRIDGE DOWNTOWN DEVELOPMENT AUTHORITY**

**Special Meeting ~ 134 East Main**

**January 5, 2011 ~ 6:00 P.M.**

**"Unapproved Minutes"**

Call to Order - meeting called to Order by Village President, Don Byrd

1. Swear in New Members - Swear in new members was completed by Township Clerk.
2. Roll Call by Village President - Tom Lovachis and Janet Long absent.
3. Pledge of Allegiance
4. Approval of Agenda - Motion by Howard, Second by Byrd.
5. Election of Officers - Motion by Byrd, Second by Wilson.
  - 5.1. Annabell Howard - Chairperson
  - 5.2. CG Lantis - Vice-Chair
  - 5.3. Tom Lovachis - Secretary
  - 5.4. Dan Wilson - Treasurer

[At this point, new Chairperson takes over running meeting]

6. Appoint to sign checks - Motion Byrd, Second by Lantis.
  - 6.1 Dan Wilson and Mark Shepherd with CG Lantis as backup are authorized to sign checks.
7. Appoint Budget Committee - Annabell Howard appointed a budget committee consisting of Dan Wilson, CG Lantis, and Kenny Ransom.

Public Comment - no public comment was received.

New Business -

1. Ideas for future committees were discussed by the board, including:
  - 1.1 Events Coordinators
  - 1.2 Economic Development
  - 1.3 Business Development
  - 1.4 Parks and Recreation
2. Snow removal at township square - Paul Risner, Township Supervisor, brought to DDA boards attention issue of snow removal on township square and failure to clear parking areas along Main, Center, Clinton and Elizabeth Streets. Byrd suggested that Township address issue to Village. This is not part of contract DDA has with snow removal unit, as not sidewalks.

3. Contact sheet for DDA members passed around and completed.
4. Notification of Secretary of State regarding change in DDA status - Chairperson will check with clerk regarding filing with Secretary of State and report at next meeting.
5. New Member Induction - Attorney Gormley passed out letter with attachments regarding creation and operation of a DDA and discussed matters and took questions.
6. Old Village Building - DDA discussed possibility of assisting Village in renovating Old Village Hall. Attorney Gormley recommended Plan Amendment before spending any money on same.
7. Recruiting business for Downtown - general discussion. Chairperson suggested inviting Fred Dillingham, from Livingston County EDC, to next meeting to discuss services.
8. Assign Committees to explore ownership of buildings - Chairperson and President discussed that when inquiries come in regarding building in TIF District, no one knows who to contact or what is available. DDA needs to develop a list of contact information regarding owners, square footage of buildings, etc. Annabell Howard appointed committee of Tina Dowis, Tom Lovachis, and Mark Shepherd to work on such a list. Discussion regarding posting available rent/sales on web site.

Public Comment - Doug Mills appreciated direction of new board. Debbie Marshall commented glad to see new board.

Meeting Adjourned.

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