



SDDA

STOCKBRIDGE DOWNTOWN DEVELOPMENT AUTHORITY

Regular Meeting ~222 Western Avenue ~

Heritage Elementary Cafeteria

Thursday, October 16, 2008 ~ 7:00 PM

"Unapproved" Minutes

7:05 CALL TO ORDER BY CHAIR DR. ANNE HALE ~

- **ROLL CALL TAKEN - Present:** Chair Dr. Anne Hale, Secretary Annabell Howard, Treasurer Scott Spadafore; Members Doug Mills, Kris Lauckner; SDDA Executive Director Marcus McKissic, Clerk Linda Dancer; Attorney John Gormley, Village Manager Daniel Dancer. **Absent:** Member Matt Severson, Russell Mackinder, Tom Lovachis. Also present interested citizens.
- **PLEDGE OF ALLEGIANCE**
- **APPROVAL OF AGENDA – Motion** Scott Spadafore, **support** Annabell Howard to approve agenda – discussion; **verbal motion carries.**
- **APPROVAL OF REGULAR-SPECIAL MEETING MINUTES –**
 - a) **Motion** Scott Spadafore, **support** Kris Lauckner to approve the special meeting minutes of September 16, 2008 – discussion; **verbal motion carries.**

FINANCIAL/TREASURER'S REPORT ~

- **Motion** Scott Spadafore, **support** Annabell Howard to pay bills in the amount of \$4,895.53– discussion; **verbal motion carries.** Check paid to Ingham County was pre-approved in the amount of \$203.90 for transfer tax fee regarding Runciman Property.
- **Memo from Village Treasurer – Motion** Anne Hale, **support** Scott Spadafore to agree to use the township's captured value as the DDA captured value for the 2006 tax year – discussion; **verbal motion carries.**
Motion Kris Lauckner, **support** Annabell Howard to allow Treasurer, Beth Flynn to move forward and get the Township's data up to date – discussion; verbal motion carried.

COMMITTEE REPORTS ~

- Executive Board – Met to set the agenda.

PUBLIC COMMENT ~ None

CORRESPONDENCE ~

- **John Gormley** – reviewed outline of the new DDA laws
- **Jody Leatherberry – Motion** Scott Spadafore, **support** Kris Lauckner to accept the resignation of Jody Leatherberry – discussion; **verbal motion carries.** SDDA expresses formal thank you to Jody for his years of dedicated service.

Motion Scott Spadafore, **support** Kris Lauckner to amend the agenda to add Matt Severson to old Business – discussion; **verbal motion carries.**

REPORT OF VILLAGE COUNCIL MEETING ~ Daniel Dancer, Village Manager

- Updates on October 6, 2008 Village Council meeting.

REPORT OF SDDA EXECUTIVE DIRECTOR ~Marcus McKissic

- **Motion** Scott Spadafore, **support** Kris Lauckner to allow the purchase of holiday decorations for Winter Wonderland and installment not to exceed \$2,500 – discussion; **verbal motion carries.**
- **Motion** Scott Spadafore, **support** Annabell Howard to allow the purchase of a new laptop, docking station and led projector not to exceed \$1,500 for use by the Executive Director– discussion; **verbal motion carries.**
- **Veteran’s Memorial Park Flag pole** – Board in agreement to add to the 2009-2010 budget the purchase of flag pole and lighting to be installed at Veteran’s Memorial Park for approximately \$3,200.
Vandalized Fencing – Cost to repair approximately \$5,675 - Table to next month.
- **Council/SDDA Joint Meeting** – SDDA feels November is a better month to schedule.
- **Swot Analysis** – review of report and recommendations by Executive Director.

OLD BUSINESS ~

1. **Sidewalk Project – Desine Inc. Presentation: Motion** Anne Hale, **support** Scott Spadafore to hire Desine, Inc. for engineering services for the walkable community project – discussion; **Roll Call: Yeas** - Doug Mills, Scott Spadafore, Annabell Howard, Kris Lauckner, Anne Hale; **Nays** – None; **Absent** – Russell Mackinder, Tom Lovachis, Matt Severson, vacancy. **Roll Call carries 5-0.**
2. **Update on Matt Severson Board Seat ~ Motion** Scott Spadafore, **support** Anne Hale move forward and request Village Council to move forward with the removal of Matt Severson for cause – discussion; **Roll Call: Yeas** – Scott Spadafore, Annabell Howard, Kris Lauckner, Anne Hale; **Nays** – Doug Mills; **Absent** – Russell Mackinder, Tom Lovachis, vacancy.

NEW BUSINESS –

1. **Election of Vice Chair – Motion** Scott Spadafore, **support** Annabell Howard to appoint Kris Lauckner as Vice Chair – discussion; **verbal motion carries.**
2. **Michigan Main Street Presentation – Executive Director** recommends adoption of this program. Special meeting will be set to review this program through presentation by a MISHDA representative.

PUBLIC COMMENT – None

SDDA ATTORNEY - Nothing further

ADJOURNMENT: Motion Scott Spadafore, **support** Kris Lauckner to adjourn.
Meeting closed 9:40 p.m.

Linda Dancer, Recorder
Annabell Howard, Secretary