

STOCKBRIDGE DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING – November 15, 2007 - 7:00 p.m.
STOCKBRIDGE TOWNSHIP HALL - 125 SOUTH CLINTON STREET
VILLAGE PHONE: 517.851.7435
7:00 P.M.
Minutes

Call to Order: 7:00 p.m. Meeting called to order by Chairperson Dr. Anne Hale.

Roll Call: **Present** – Dr. Anne Hale, Chairperson; Vice-Chair Jody Leatherberry; Board Members Matt Severson, Doug Mills and Russell Mackinder. **Absent** – Treasurer Scott Spadafore; Secretary Annabell Howard; Board Member Tom Lovachis. **Others Present** – Village Clerk Linda Dancer and other interested citizens.

Agenda: **Motion** Jody Leatherberry, **support** Doug Mills to accept the agenda as amended – discussion; verbal motion carried.

Minutes: **Motion** Doug Mills, **support** Jody Leatherberry to accept the minutes of October 18, 2007 as printed – no discussion; verbal motion carried. (Enter Scott Spadafore 7:10 p.m.)

Financial/Treasurer Report: **Motion** Jody Leatherberry, **support** Scott Spadafore to pay invoices in the amount of \$5,716.71 – discussion; verbal motion carried.

Meeting with the Executive Board and Village Treasurer Beth Flynn to meet to discuss the financial status of the SDDA, budget and other issues prior to the December meeting.

Committee Reports: No activity to report

Correspondence: None

Public Comment: None

Report of Council: Pro-Tem Russell Mackinder reported on the November 5, 2007 regular council meeting.

OLD BUSINESS:

7:30 p.m. Closed Session: **Motion** Anne Hale, **support** Doug Mills to go into closed session to discuss the purchase of the Minix property; **Roll Call Vote: Yeas** – Scott Spadafore, Matt Severson, Russell Mackinder, Doug Mills, Jody Leatherberry, Anne Hale; **Nays** – None; **Absent** – Tom Lovachis, Annabell Howard. **Roll Call Vote carries 6-0.**

8:15 p.m. Open Closed Session: **Motion** Jody Leatherberry, **support** Scott Spadafore to close the closed session and re-open the regular meeting – verbal motion carries.

- 1. Status of Minix Property – Motion** Doug Mills, **support** Russell Mackinder to continue negotiations through John Gormley for the purchase of the Minix Property.

2. **Clarification of Check Clearing through SSB – Motion** Jody Leatherberry, **support** Russell Mackinder to instruct SSB to review checks from the SDDA to make sure two signatures are on each check before clearing the bank – discussion; verbal motion carried.
3. **Update on Wood Street Parking Lot –**
 - a. Invoice from Green was \$2,400 more than the agreed price of \$1,800. Dr. Hale instructed John E Green that no additions would be paid for unless authorized by Dr. Hale. Chris from the Stockbridge Antiques authorized the increase making Stockbridge Antiques responsible for the \$2,400 balance.

Motion Jody Leatherberry, **support** Scott Spadafore to make check payable to John E Green for \$1,800 and to follow up with F&V on the HVAC issue – discussion; verbal motion carried.

- b. **Trash Removal Service** – Letter was to be drafted by Village Manager – no manager; Dr. Hale was unable to complete being out of State – Dr. Hale will attempt to follow through in the next couple of weeks.

NEW BUSINESS:

1. **Administration for the SDDA** – Dr. Hale discussed the future of the SDDA. Dr. Hale will formulate a job description and advertise for a 10 hour a week position or look for an individual to be contracted and paid by a percentage of time worked; but in either case, the plan is that when a Manager is hired full time by the Village this job will be handled by this new manager.
2. **New Members** – Matt Severson agreed to stay on and be an active member of the SDDA. Dr. Hale emphasized to Matt and other members that it is important to make an effort to attend meetings. Discussed how to fill the T.I.F.D. seat. Suggest either an ad in the paper or to send letters to residents that live in the T.I.F.D. to see if anyone is interested.
3. **Sale of Industrial Park Property** – Parcel of land south of Wild Sanitation and across from Midwest Animal Blood Services, Inc. A qualifying manufacturer will be ready to make an offer before the next regular meeting.
4. **Budget Ideas** – Dr. Hale reminded the members that any proposed plans and/or ideas, budget requirements need to be ready for the next meeting.

Public Comment: None

Next Meeting: Scott Spadafore would like to see a streetscape project started this year with sidewalks, signage, etc. Scott agreed to chair the committee to start working toward this project.

SDDA Attorney: None

Adjourn: **Motion** Matt Severson, **support** Jody Leatherberry to adjourn. Meeting closed at 8:50 p.m.

Linda Dancer, Recorder

Annabell Howard, Secretary