



Stockbridge Downtown Development Authority
SPECIAL MEETING UNAPPROVED MINUTES
305 West Elizabeth Street Room 112
Monday, August 15, 2022, 6:15 pm

CALL TO ORDER: Chair Daryl Anderson called the meeting to order at 6:17 pm.

ROLL CALL:

Present: Jon Fillmore, Mellisa Powers-Taylor, Jason Stephens, Jennifer Conant, Molly Howlett, Daryl Anderson.

Absent: Ericka Cole.

Also in attendance: Dan Cabage, P.E., Fleis and Vandenbrink

APPROVAL OF AGENDA: Motion by Howlett, second Fillmore to approve the agenda for the August 15, 2022 Special Meeting as amended. All in favor. Motion passed.

PUBLIC COMMENT: None.

COMMITTEE REPORTS: The Event/Design Committee reported on the status of the October 1, 2022 sidewalk sales which will correspond with the Harvest Festival. Ideas presented were: \$5.00 coupons given as prizes and redeemable at local businesses participating in the Sidewalk Sales event. Also suggested was a scavenger hunt.

UNFINISHED BUSINESS:

1. **Skate Ramps:** Motion by Powers-Taylor, support by Conant to accept the highest bid for the old skate ramp purchase and removal contingent upon being assured that the buyer will dismantle and remove the entire skate ramp following the DDA timeline.

Dan Cabage, P.E., Fleis and Vandenbrink, discussed how the skate ramp prints were signed and sealed and now meet AGS building department requirements.

Motion by Anderson, support by Powers-Taylor to approve \$1200 payment for the four copies of sealed documents.

Roll call:

Ayes: Conant, Stephens, Fillmore, Powers-Taylor, Howlett, Anderson.

Nay: None.

Absent: Cole.

Motion passed.

2. Motion by Powers-Taylor to table agenda items #3,5,6 until a later date, support Fillmore. All in favor. Motion passed.
3. **Checking account:** Motion by Anderson, support by Powers-Taylor to open a checking account with Conant (SDDA treasurer) as check writer. Discussion followed. Motion by Powers-Taylor, support by Anderson to table agenda items #4,7,8,9 and 11 until the



Stockbridge Downtown Development Authority
SPECIAL MEETING UNAPPROVED MINUTES
305 West Elizabeth Street Room 112
Monday, August 15, 2022, 6:15 pm

regular meeting August 25, 2022 in order to meet with Village Manager regarding this matter. All in favor. Motion passed.

4. Motion by Howlett support by Anderson to have Conant, Powers-Taylor, Fillmore as check signers at both Eaton Community and The State Bank. All in favor. Motion passed.
5. Motion by Fillmore, support by Anderson to have Howlett be recording secretary until further notice. All in favor. Motion passed.

NEW BUSINESS:

1. Motion by Powers-Taylor support by Howlett to have SDDA Chair be the primary controller of access to online banking account. All in favor. Motion passed.
2. Motion by Anderson support by Powers-Taylor to give Conant access to online banking account. All in favor. Motion passed.

PUBLIC COMMENT: Laura Loomis made public comment.

ADJOURNMENT: Motion by Conant, support by Stephens to adjourn at 7:43 pm. All in favor. Motion passed.

Respectfully submitted,

Molly Howlett
Recording secretary