



Stockbridge Downtown Development Authority  
Unapproved Meeting Minutes  
305 West Elizabeth Street Room 112  
Thursday, October 27, 2022 6:15 p.m.

**CALL TO ORDER:** Meeting called to order by Vice Chair Powers-Taylor at 6:15 p.m.

**Roll call:**

Present: Conant, Fillmore, Powers-Taylor, Lega, Stephens, Howlett

Absent: Chair Anderson

Also present: Attorney Gormley

**Pledge of Allegiance** was led by Vice Chair Powers-Taylor

**Approval of Agenda:** Motion by Howlett support by Conant to approve the agenda for October 27, 2022 as amended. All in favor. Motion passed.

**Approval of Minutes:** Meeting minutes for September 15, 2022 were amended as requested by Eaton Community Bank. Motion by Stephens support by Lega to approve minutes for September 15, 2022 as amended and September 22, 2022. All in favor. Motion passed.

**PUBLIC COMMENT:** None.

**FINANCIALS:** Check register for September 22, 2022 to October 27, 2022 was reviewed. It did not contain a check for Amazon in the amount of \$118.00. Motion by Howlett support by Powers-Taylor to accept the register as presented. The \$118.00 omission should be corrected by the Village clerk for the next meeting.

**COMMITTEE REPORTS:** None.

**UNFINISHED BUSINESS:**

1. Motion by Conant support by Fillmore to approve the DDA budget for submittal to the Village Council with the following changes:
  - A line item for grant monies needs to be added
  - The amount carried forward needs to be adjusted to match the budget total. Carry forward and increase by \$5,500. \$280,000 should be increased to \$285,500.

2. Conant has pamphlets, but DDA needs to decide where they should be distributed.
3. Motion by Powers-Taylor support by Howlett to table the proposal for re-survey of the TIF district until Attorney Gormley specifies which parcels need to be surveyed. The entire district does not need to be surveyed.
4. The Ingham County Trails and Recreation grant includes \$50,000 toward the new skate ramp in Veterans' Memorial Park.
5. The insurance claim was submitted to MML for the lightning damaged cameras in the park. Insurance will cover \$4955.00 of the \$5205.00 quoted to replace the cameras. DDA will cover the remainder.

**NEW BUSINESS:**

1. Motion by Powers-Taylor support by Conant to table the RFP for planner services until Chair Anderson returns.
2. Howlett asked if she should remove the tall wrought iron planters in the Village and put them in storage for the winter. The DDA contract with Judi Cook included removal from the downtown and return to the DDA shed for winter storage. Conant offered to contact Judi Cook.

**PUBLIC COMMENT:** None.

**NEXT MEETING** will be on November 17, 2022 at 6:15 p.m.

Motion to adjourn by Powers-Taylor support by Howlett. All in favor. Motion passed.

Respectfully submitted,

Molly Howlett  
Recording secretary