



## Stockbridge Downtown Development Authority

### MEETING AGENDA

305 W Elizabeth Street, Room #112

Thursday, April 27, 2023, 6:15pm

**ZOOM Meeting ID. 8142807065.**

**Passcode # 647243**

**ZOOM Dial in Call Toll free - 1-877-853-5247 or 1-888-788-0099**

#### CALL TO ORDER

- Roll Call
- Pledge of Allegiance
- Approval of Meeting Agenda April 27, 2023.
- Approval of Meeting Minutes for March 23, 2023. And February 23, 2023

#### PUBLIC COMMENT

#### FINANCIALS:

- Check registers for March and April, 2023

#### UNFINISHED BUSINESS:

- Discussion funding of The Day In The Village funding
- Pump Track
  - Update on Installation date resulting from Preconstruction Zoom Meeting on April 17, 2023 . New date May 15, 2023.

#### NEW BUSINESS

- Flowers.
- Applicant for SDDA Directorship position

#### PUBLIC COMMENT

Board members Concerns, Suggestions or Recommendations.

#### NEXT MEETING

Next meeting be held on May 25, 2023.

#### ADJOURNMENT



Stockbridge Downtown Development Authority  
Regular Meeting Minutes  
Thursday, March 23, 2023 6:15 pm  
305 West Elizabeth Street Room 112  
Stockbridge MI 49285

Vice Chair Mellisa Powers-Taylor called the meeting to order at 6:25 pm.

- **Roll call:**  
**Present:** Conant, Lega, Stevens, Powers-Taylor, Ogden  
**Absent:** Fillmore, Anderson (zoom attendance)  
**Also Present:** SDDA attorney Gormley and members of the public
- Conant motion Ogden support to approve the agenda for the March 23, 2023 meeting. All in favor. Motion passed.

**Public Comment:** None.

**Financials:**

- Motion by Powers-Taylor support Ogden to table the financial reports until the next meeting.
- Conant motion Stevens support to approve the minutes from the February 23, 2023 regular meeting. All in favor. Motion passed.  
Motion by Powers-Taylor support by Ogden to pay Attorney Gormley's invoice  
**Roll call: s**  
**Aye:** Stevens, Powers-Taylor, Ogden, Lega, Conant  
**Nay:** None.  
**Absent:** Anderson, Fillmore  
Motion passed.

**Unfinished Business:**

- Suzi Greenway gave a presentation on the Open-Air Market with a question and answer session for the SDDA.  
Motion by Powers-Taylor support by Ogden for the SDDA to donate to the Open-Air Market and the All Clubs Day motorcycle event according to the SDDA budget.  
**Roll call:**  
**Aye:** Lega, Stevens, Powers-Taylor, Ogden, Conant  
**Nay:** None.  
**Absent:** Fillmore, Anderson  
Motion passed.

- The Chamber of Commerce presentation on the Day in the Village was postponed until the April meeting.
- Motion by Powers-Taylor support by Conant to approve the latest revision of the submitted Pump Track construction drawings as amended. All in favor. Motion passed.

**New Business:**

- Motion by Powers-Taylor support by Stevens to approve all 52 Landscape proposals for all Pump Track landscape work.

**Roll call:**

**Aye:** Ogden, Conant, Lega, Stevens, Powers-Taylor

**Nay:** None.

**Absent:** Fillmore, Anderson

Motion passed.

**Public Comment:** None.

**Adjournment:**

Motion by Powers-Taylor support by Ogden to adjourn the meeting at 7:40 pm. All in favor.  
Motion passed.

Respectfully submitted,

Molly Howlett, Recording Secretary



Stockbridge Downtown Development Authority  
Meeting Minutes  
305 West Elizabeth Street, Room 112  
Thursday, February 23, 2023 6:15 pm

1. **Call to Order:** Vice Chair Mellisa Powers-Taylor called the meeting to order at 6:31 pm.
  - A. Roll call:  
Present: Stevens, Lega, Fillmore, Powers-Taylor, Conant  
Absent: Anderson, Ogden  
Also present: SDDA Attorney John Gormley
  - B. Pledge of Allegiance
  - C. Approval of Meeting Agenda for February 23, 2023: Motion by Powers-Taylor supported by Conant to approve the agenda as amended. All in favor. Motion passed.
  - D. Approval of Meeting Minutes was tabled until minutes were provided. Motion by Powers-Taylor support by Conant. All in favor. Motion passed.
2. **Public Comment**
3. **Financials:** Motion by Powers-Taylor supported by Fillmore to table until financials are provided. All in favor. Motion passed.
4. **Committee Reports:** None.
5. **Unfinished Business:**
  - A. Motion by Powers-Taylor supported by Conant to schedule a special meeting on Tuesday, February 28, 2023 at 7:00 pm to discuss the contract the SDDA has with American Ramp Company. At this meeting all questions and concerns about the pump track will be dealt with including storm drain connection, dry well, fencing, landscaping. All in favor. Motion passed.
  - B. Motion by Powers-Taylor supported by Fillmore to hold the first of two required Public Informational meetings. All in favor. Motion passed.
  - C. Motion by Powers-Taylor support by Fillmore to close the Public Informational Meeting. All in favor. Motion passed.
  - D. Motion by Powers-Taylor supported by Conant to approve Attorney Gormley and Chair Anderson work with McKenna in identifying parcels that are within the TIFD and to correct discrepancies with divided lots, correct those that are incorrectly identified as being within the TIFD and to add parcels that should be in the TIFD. All in favor. Motion passed.
  - E. Motion by Powers-Taylor supported by Fillmore to approve the McKenna bid for updating the TIFD map rectifying discrepancies with a cost not to exceed \$5,000.  
Aye: Lega, Fillmore, Powers-Taylor, Conant, Stevens.  
Nay: None.  
Absent: Anderson, Ogden.
  - F. Transportation Alternatives Program will be discussed at a meeting scheduled for March 17, 2023 at Crafting Lovely at 12:00.
  - G. MDOT contact for SDDA pamphlet has not been made yet.
6. **New Business:**
  - A. Joey Lentine made a presentation to the SDDA Board about her desire to start a new market in Stockbridge. Motion by Powers-Taylor supported by Conant to invite Suzi Greenway to the March meeting. All in favor. Motion passed.
  - B. Motion by Powers-Taylor support by Conant to table the approval of Rules and Procedures updating until Chair Anderson returns. All in favor. Motion passed.

- C. Motion by Powers-Taylor support by Conant to invite the Chamber of Commerce to the March SDDA meeting in order to discuss SDDA future funding for A Day in the Village. All in favor. Motion passed.
- D. Motion by Powers-Taylor supported by Fillmore to approve spending up to \$10,000 for engineering services to oversee construction of the pump track. This cost would be applied to contracted services line item.

Roll call:

Aye: Fillmore, Lega, Conant, Stevens.

Nay: Powers-Taylor

Absent: Ogden, Anderson

Motion passed.

**7. Public Comment**

**8. Next meeting will be a special meeting on Tuesday, February 28, 2023 at 7:00 in the Village Hall meeting room. The next regular meeting will be Thursday, March 23, 2023 at 6:15.**

9. **Adjournment:** Motion to adjourn by Fillmore, seconded by Powers-Taylor at 8:12 pm. All in favor. Motion passed.

Respectfully submitted,

Molly Howlett



# VILLAGE OF STOCKBRIDGE

PO Box 155, Stockbridge, Michigan 49285

## APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS, AND COMMISSIONS

The information provided on this form is for the use of the Stockbridge Village Council in its deliberation to fill vacancies on committees, boards, and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the Village Council for application review and appointment consideration.

To which committee (s), board (s), or commission (s) are you seeking appointment?

- STOCKBRIDGE DDA

Please print or type.

Name: JORDAN DZURKA

Address: 4515 STEPPER ROAD ZIP Code 49285

Telephone: 989-213-9399 Other: \_\_\_\_\_

Email: JD.DZURKA @ GMAIL.COM

Date available for appointment 04/14/2023

Are you a registered voter in the Village of Stockbridge?

Yes  No

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees, or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county.

NONE

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

- SR. WELDING ENGINEER FOR TIER 1 AUTOMOTIVE SUPPLIER; PROJECT MANAGEMENT FOR HIGHLY COMPLEX AUTOMATION ASSEMBLY LINES FOR AUTOMOTIVE COMPONENTS

Have you ever worked for the Village of Stockbridge?       Yes       No  
If yes, please list dates and name(s) of departments.

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?       Yes       No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board, and/or commission to which you seek appointment and will you have such time?

Yes     No

Please provide information about specific training, education, experience, or interest you possess that qualifies you as an appointee to the position you seek.

- COMPLEX PROJECT MANAGEMENT

- ENGAGING TEAM MEMBER

I hereby certify that the preceding information is correct and to the best of my knowledge.

  
\_\_\_\_\_  
Signature

4/7/2023  
\_\_\_\_\_  
Date

Mail or return your completed application to:      **Village of Stockbridge**  
   **210 Wood Street, Suite 101**  
   **PO Box 155**  
   **Stockbridge, Michigan 49285**

*Thank you very much for giving us the opportunity to consider you for appointment.*