



## Stockbridge Downtown Development Authority

118 N. Center Street  
Stockbridge, Mi, 48285

UNAPPROVED AUGUST 22, 2024, MEETING MINUTES

**The meeting was called to order at 6:48 p.m.**

**Roll Call :** Present were Anderson, Armstrong, Dzurka, Lampart, Mellisa.  
Absent: Fillmore, Conant, Stevens

- Also present were SDDA Attorney John Gormley, Village President Jill Ogen, Total Local owner Teresa Miller and LEAP Representative Richard Enty
- Motion made to approve August 22, 2024, meeting agenda by Mellisa support by Heather. Discussion Daryl wants to add the need to notify Chair if the board member plans to attend or decides not to attend a Scheduled SDDA meeting by at the latest the Monday proceeding the meeting. Also add to the agenda discussion about updating our pamphlet / brochure. Also add to the agenda updating web page . Then add under new business the question of do we want to place a ¼ page ad in the local Business directory. Also, a request made by Mellisa to add to the agenda under new Business shifting the time of SDDA meetings. Motion to approve amended agenda by Mellisa second by Heather. Voice vote: All in favor of approving the amended agenda signify by saying Yea. Those opposed signify by saying nay. The Voice vote was all yeas. No Nays. Motion carried.

### NEW BUSINESS

- The Chair moved Total Local topics to front of Unfinished and New Business
  1. First up was a discussion of SDDA Brochure/Pamphlet( cost is \$285.00 for 500 pamphlets).
    - a. Daryl to ask Laura Loomis about the possibility of placing SDDA pamphlets in State Highway rest areas.
    - b. Teresa, as an example of update need to change address and need events updated and other things. Daryl made a motion to duplicate the current pamphlet but update it. Second by Mellisa. More Discussion Mellisa suggested that before actually printing that we make sure that we can actually place pamphlets in highway rest areas. More Discussion a suggestion was made among many to replace town hall pitcher with pump track. Daryl Suggested a committee be assigned. Committee was appointed by Chair comprising of J.D. , Mellisa, Heather and I to meet on coming Sunday August 25, 2024, at 10:30 am.
  2. Next topic: Was Teresa bring to our attend of the need to update our web page. An example given of types of updates needed is to remove Hunter from it and correct other information on it. This topic was added to Sunday's committee meeting agenda.
  3. Next topic: Teresa asked Social Media contract is \$100.00 month. Daryl made a motion to renew social media contract Mellisa Seconded. No further discussion Roll call vote: If in favor of renewing Social Media contract respond with yes if not in favor of renewing social media contract respond with no. Anderson yes, Armstrong yes, Dzurka yes, Lampart yes , Mellisa yes. Motion carried social media contract is approved for renewal.
  4. Next Topic: Do we want to place a ¼ page ad in the local Business directory. Teresa talked about what the benefits are of putting an ad in the Business directory. More discussion ensued. Decision made to add question to Sunday's committee meeting discussion. Motion made to approve the \$635.00 by Daryl second by Heather discussion Roll call vote: If in favor of placing a ¼ page SDDA add in

Business directory for the cost of \$635.00 respond with yes if not in favor of placing a ¼ page SDDA add in Business directory respond with no. Anderson yes, Armstrong yes, Dzurka yes, Lampart yes , Mellisa yes. Motion carried placing a ¼ page SDDA add in Business directory for \$635.00.

- Mellisa reminded Chair that we had failed to do the Pledge of Allegiance was led by Chair Daryl Anderson
- Mellisa made a motion to approve meeting minutes of July 25, 2024, second by Heather. Discussion? No discussion. Voice vote: All in favor signify by saying Yea. Those opposed signify by saying nay. The Voice vote was all yeas. No Nays. Motion carried.
- Mellisa made a motion to approve meeting minutes of May 23, 2024, second by Lampart, Discussion? No discussion. Voice vote: All in favor signify by saying Yea. Those opposed signify by saying nay. The Voice vote was all yeas. No Nays. Motion carried.

#### FINANCIALS:

- Motion by Mellisa to approve the Financials second by Heather Discussion. Discussion. Of \$1,406.00. Roll call vote. Respond by saying yes if in favor of paying financials total of \$1,406.00 if not in favor say no. Anderson yes, Armstrong yes, Dzurka yes, Lampart yes , Mellisa yes . Motion carried for approval of paying financials.

#### PUBLIC COMMENT

The chair forgot to open public comment . there was no one preset other than those listed above .

#### UNFINISHED BUSINESS

1. Daryl informed the board that maybe he has determined due to the **fantastic job by the new Village Treasure** in providing a report he has been requesting for at least the last 2 years or so of the possibility that the village owes the SDDA and additional \$100,000.
2. Repair of Crack in pump track will start August 26,2024 for about 3 days. Daryl displayed sign he had purchased with Closed for Repairs displayed on sign .

#### NEW BUSINESS

1. Daryl discussed the need for board members to let him know if they are or aren't going to attend a scheduled SDDA monthly meeting. He informed the board that it is very frustrating to not know if we are going to have a quorum until the last minute. Daryl also informed the Board that not knowing in a timely matter can have very expensive financial repercussions. If not informed in a timely manner our attorney could in my opinion bill for having reviewed the meeting packet. Attorney could I believe bill for not being informed in a timely manner that the meeting is cancelled. (John has never done so!) but I believe he would be entirely within his legal rights to do so. Especially if he is not called off until he is almost at the meeting. In addition, the Village Clerk has significant time invested in getting meeting packet together, setting up meeting room etc. So, I'm asking for an agreement and understanding that from now on going forward I will send out my usual 2 emails with meeting agenda and meeting packet asking for a response of who is going to attend the upcoming scheduled meeting. Daryl will also assure that a Group Text is sent out at the latest on the Monday proceeding the upcoming schedule meeting. Failure to obtain responses from sufficient board members to make a quorum (5) by Tuesday morning will result in cancelling the SDDA meeting.
2. Mellisa made a motion to change the time of day the SDDA meeting are held from 6:15 pm. to 7:00 p.m. and at same time also change the dates of scheduled SDDA board meeting for the months of November from Nov. 28,2024 to Nov. 21, 2024, and December from Dec. 26, 2024, to Dec. 19, 2024. Second by Daryl. Discussion: Some discussion ensued . The attorney looked up the legal requirements associated with changing the time of day and days on which we hold our SDDA meetings. John research determined that within 3 business days of the Board voting to make the changes the new schedule they must be posted on both the SDDA internet site and also display notice of change in Villages encased exterior bulletin board. Roll Call vote taken for those in favor of making the above reference changes answer by saying yes those opposed answer by saying no. Anderson yes,

Armstrong yes, Dzurka yes, Lampart yes , Mellisa yes . Motion carried for making the meeting time and meetings schedule date changes as described above.

3. Request for \$500. Sponsorship Joey Lentine for a Stockbridge Farmers Market. Motion to approve the \$500.00 sponsorship was made by Daryl second was by Mellisa. Discussion. None. Roll Call vote taken for those in favor of sponsoring the Stockbridge Farmers Market answer by saying yea those opposed answer by saying no. Anderson yes, Armstrong yes, Dzurka yes, Lampart No., Mellisa nay . Motion carried there were four votes yea one vote nay for sponsoring the Stockbridge Farmers Market.

#### **PUBLIC COMMENT**

- LEAP Representative Richard Enty spoke.
- Board members Concerns, Suggestions or Recommendations.
  - No comments

#### **ADJOURN**

- Motion to adjourn by Mellisa second by Heather. No discussion. Voice vote: All in favor signify by saying Yea. Those opposed signify by saying Nay. The Voice vote was all Yeas. No Nays. Motion carried. The meeting was adjourned at around 7:50 p.m.

#### **NEXT MEETING**

- Next SDDA suggested meeting date is September 26, 2024, at new meeting time of 7:00 p.m. .