



Stockbridge Downtown Development Authority

MEETING AGENDA

305 W Elizabeth Street, Room #112

Thursday, February 23, 2023, 6:15pm

ZOOM Meeting ID. 8142807065.

Passcode # 647243

ZOOM Dial in Call Toll free - 1-877-853-5247 or 1-888-788-0099

CALL TO ORDER

- Roll Call
- Pledge of Allegiance.
- Approval of Meeting Agenda February 23, 2023.
- Approval of Meeting Minutes for January 26, 2023.

PUBLIC COMMENT

FINANCIALS:

- Check register for January 26, 2023, to February 23, 2023

COMMITTEE REPORTS:

- Event/Design Committee – Taylor, Conant,

UNFINISHED BUSINESS:

- Need a motion to approve (if we can afford to continue)? approve latest revision of submitted Pump Track Construction drawings as amended i.e.. Removal of Brown site reference and change of storm drainage system from French Drain to gravity drain running to an existing Storm drain catch basin located 306 ft away.
- Need motion to Hold the First one of two required Public Informational meeting.
- Close informational meeting.
- I think all that is left to do for moving all but \$50,000 to State bank is move it. Should check with them to confirm suggest waiting until checks are available before moving.
- Suggest making a motion to have John and Daryl work with McKenna to obtain Johns envisioned description of identifying parcels that are within in TIFD and correcting discrepancy's with divided lots and correct those that are incorrectly Identified as being within the TIFD and add in parcels that are supposed to be in TIFD .
- Transportation Alternatives Program.
- Mellisa MOT, Pamphlet.

New Business

- Presentation by: Joey Lentine about a starting a new Market in Stockbridge
- Need to make a motion to approve bid from McKenna not to exceed \$5,000 to update TIFD which is significantly lower than the other companies bid of \$24,000.
- Note: Council approved our 2023 /2024 submitted SDDA budget. \$447,400.



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- Need motion to authorized expenditure of up to say \$10,000 for engineering services for pump track. Money to come from Contracting service line item. Expenditure is plan approved under pump tracks total expenditure of \$325,000 which includes engineering services 4.2. in 2022 plan amendment.
- Need motion for approval to bid out: 1. The purchase and installation of approximately 306 ft lineal feet of 12 in PVC pipe for around \$18,360 (\$60.00 ft), 2. one each 12-inch tap into existing manhole around \$1,000, 3. One each. soil erosion containment measures for around \$2,500. Total estimated funds needed are about \$21,860. These expenditures are included / alluded to in 2022 plan amendment 4.2. Pump trac engineering total expenditure of \$325,000 which includes engineering services Money to come from line item for pump trac of \$286,000 which will have an estimated \$26,800 left over after paying pump trac balance off of \$259,200. (\$288,000 - \$28,800 already paid)
- **Note: I'm getting nervous about having sufficient funds to finish this project in 2023. (I suggest talking to Jill about delaying Revenue sharing agreement payment of \$52,000 for 2023/ 2024 until end of fiscal year like they have so far for FY 2021/2022 , 2022/2023) . If we do not receive authorization to delay then I estimate after above expenditure we maybe will have between \$10,000 and \$15, 000 left in various line items I.e. contracting, engineering, pump trac account, professional services and miscellaneous expenses to pay for the below listed items:**
 1. Need a motion for approval to bid out purchase / rental and installation and removal of an orange security fence around pump trac perimeter.
 2. Need a motion approval to bid out landscaping of interior and exterior of pump trac.
 3. And anything else that manifest itself like hitting underground systems while digging a trench from pump trac to storm catch basin. I think there is a live storm drainpipe between pump trac and Catch basin. I think it runs west to east just off of the southeast corner of Volleyball court Note: to my knowledge no one has ever dug it up to confirm one is actually there (Witching is how it is located) Suggest confirming if possible, with DPW and Molly, signage, removal of security fence permits Ingham County, additional legal fees, additional Engineering fees.



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- Open First of two required Public Informational meeting.
- Close First of two required Public Informational meeting.
- Need motion to approve Updating Rules and Procedures.
- Results of topographical survey pump trac location

PUBLIC COMMENT

Board members Concerns, Suggestions or Recommendations.

NEXT MEETING

Next meeting be held March 23, 2023.

ADJOURNMENT