



Stockbridge Downtown Development Authority

MEETING AGENDA

305 W Elizabeth Street, Room #112

Thursday, July 27, 2023, 6:15pm

CALL TO ORDER

- Roll Call
- Pledge of Allegiance
- Approval of Meeting Agenda July 27, 2023.
- Approval of Meeting Minutes for June 22, 2023.

PUBLIC COMMENT

FINANCIALS:

- Check registers for June 2023- July 2023

UNFINISHED BUSINESS:

- Pump Track construction Status.
- I recommend that when American Ramp Company request final billing that we pay them off.

NEW BUSINESS

- Teresa Total Local presentation
- Future Ideas for Park
- Future Ideas for bringing business to town.
- Please see the Chair report of activity.
- Jennifer ordered a child's seat for swing.
- Up date out brochure to show all the new items in veterans park

PUBLIC COMMENT

Board members Concerns, Suggestions or Recommendations.

NEXT MEETING

Next meeting be held on August 24, 2023.

ADJOURNMENT



Stockbridge Downtown Development Authority
Unapproved Meeting Minutes
305 West Elizabeth Street Room 1112
Thursday, June 22, 2023 6:15 p.m.

CALL TO ORDER: Chair Anderson called the meeting to order at 6:19 pm.

Present: Fillmore, Powers-Taylor, Conant, Dzurka, Stevens, Lega, Ogden, Anderson

Absent: None.

Also present: Attorney Gormley, Teresa Miller (Total Local), Joey Lentine (Stockbridge Farmers' Market), Geri Uihlein

PLEDGE OF ALLEGIANCE was led by Chair Anderson.

APPROVAL OF AGENDA: Motion by Powers-Taylor, support by Fillmore to approve the meeting agenda for June 23, 2023.

All in favor. Motion passed.

APPROVAL OF MEETING MINUTES: Motion by Anderson, support by Fillmore to approve the minutes from the May 25, 2023 meeting. All in favor. Motion passed.

PUBLIC COMMENT: None.

FINANCIALS:

Motion by Powers-Taylor support by Stevens to accept the check register for May – June 2023 as presented.

Roll Call:

Aye: Powers-Taylor, Conant, Dzurka, Stevens, Lega, Ogden, Anderson, Fillmore.

Nay: None.

All in favor. Motion passed.

UNFINISHED BUSINESS:

- Chair Anderson brought the Authority up to date on the status of the credit card.
- Discussion on the progress of the Pump Track and the potential use of artificial turf in the interior of the track.
- Motion by Anderson support by Ogden to move Stockbridge Farmers' Market and Total Local from New Business to Unfinished Business. All in favor. Motion passed.
- Joey Lentine from the Stockbridge Farmers' Market requested \$500.00 sponsorship from the DDA to cover clerical costs of running the market. Motion by Stevens, support by Conant to sponsor the Stockbridge Farmers' Market at the cost of \$500 to be taken from community promotions.

ROLL CALL:

Aye: Conant, Dzurka, Stevens, Lega, Ogden, Anderson, Fillmore, Powers-Taylor.

Nay: None.

All in favor. Motion passed.

- Teresa Miller from Total Local updated the Authority on changes that had been made at Total Local and the DDA internet site.
- The Grand Opening of the Pump Track has been scheduled for Saturday, July 8, 2023 at 2:00. Geri Uihlein and Molly Howlett will take the first lap.

NEW BUSINESS:

- Discussion on play equipment at Veterans' Park.
- Exercise equipment is being used by many, and no loose bolts were found.

PUBLIC COMMENT:

Members of the Authority spoke of their ideas and concerns.

NEXT MEETING WILL BE THURSDAY, JULY 27, 2023 AT 6: 15.

ADJOURNMENT: Motion to adjourn at 8:04 by Stevens, support by Dzurka. All in favor. Motion passed.

Respectfully submitted,
Molly Howlett, Recording Secretary

Chair report of activity since last meeting prepared for July 27, 2023, SDDA meeting.

- I Jennifer purchase keep of grass signs and stakes and string and other things.
- Jennifer installed rule sign.
- Jennifer staff also changed out banners put up American flags for the 4th of July.
- Grand Opening Preparations Removed snow fence and steel post had perimeter mowed.
- Performed final walk through with Vel solutions making of sod perimeter and grass seeding area.
- Coordinated removal of old steel jagged benches
- Forwarded June meeting minutes to Total local they had not put the minutes on site that Molly had sent them when I checked.
- Vel solutions volunteered to pay for seeding.
- Loaned tools to Vel solution
- Picked up fire hose and hose manifold and took over to m-52 landscape for them to use while watering for the next 2 weeks.
- Need to discuss watering of sod after 2 weeks are up.
- I coordinated getting same unloaded after receiving calls from American ramp company that their truck was here and had no way to unload it.
- Coordinated getting water from fire hydrant for construction of pump track by both M-52 and Vel Solutions.
- Coordinated watering of track
- Authorized paying American ramp company rest of sign cost \$900.00.
- Authorized paying American ramp company as contract states for progress billing of \$144,000.
- Turned in my Eaton community bank debit card for shredding.
- Arranged for the final installation sod and seeding of perimeter of Pump track.
- Forward pump track design and contract to
Karol (pronounced Carl) Garrison
Marketing & Communications Coordinator
Lansing Parks and Recreation - Foster Community Center
- Prepared Agenda
- Made sure agenda is posted on door and on internet.